



Mrs. Pavelko read aloud the Treasurers Report for the month of February 2024 - \$1,355,226.64.

Mrs. Pavelko read aloud the Bill Report for the month of February 2024 - \$120,174.43.

Mrs. Pavelko made a motion to accept the Bill Report and Treasurers Report for the month of February 2024 as read. Second by Mr. Thompson. A vote was taken to the call of roll: Ayes: Mr. Berestecky, Mrs. Brice, Mr. Brice, Mr. McDowell, Mrs. Pavelko, Mr. Perrotta and Mr. Thompson (7) Nays: (0) Absent: (0) Abstain: (0) Motion carried.

No report received from the Tax Collector.

Mrs. Pavelko made a motion to approve the Mid Mon Valley Transit Authority Certification (Resolution) form to pay the required local match amount of \$3,348.00 for the 2024 fiscal year. Second by Mr. Brice. A vote was taken to the call of roll: Ayes: Mr. Berestecky, Mrs. Brice, Mr. Brice, Mr. McDowell, Mrs. Pavelko, Mr. Perrotta and Mr. Thompson (7) Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mrs. Pavelko made a motion to approve the payment of Municipal Construction Services inspection fees (\$30,088.10) charged for services (Plan Review, Construction Inspections, etc.) related to the Mon Valley Sewage Authority project from our expected building permit fee.

Mrs. Brice asked what this was. Mr. Perrotta said with these fees, the borough does not employ a certified plans examiner and/or commercial building inspector. We will receive \$135,009.00 in permit fees for the Borough of Donora for the MVSA project. With that, under the old ordinance, when the borough did employ a building inspector, the plan review & inspections were all included in the building permit fees. Now that we don't employ a certified building inspector, we have to subcontract out. The total invoice comes to \$30,088.10. Mr. Perrotta stated that he confirmed with Mr. Thornton that instead of having the sewage authority write two separate checks, it would be easier for us to collect the money, then us reimburse the inspector for their fees afterward. The borough would net approximately \$104,000.00.

Second by Mr. Perrotta. A vote was taken to the call of roll: Ayes: Mr. Berestecky, Mrs. Brice, Mr. Brice, Mr. McDowell, Mrs. Pavelko, Mr. Perrotta and Mr. Thompson (7) Nays: (0) Absent: (0) Abstain: (0) Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Perrotta read aloud the following reports for the month of February 2024:

Building Permit Report – 0 permits/\$0.00.

Registration Fee Report - \$3,015.00 (Feb) / \$9,910.00 (YTD)

Rental Inspection Report - \$400.00 (Feb) / \$900.00 (YTD)

Occupancy Report - \$600.00 (Feb) / \$1,000.00 (YTD)

Sanitation Report - \$45,296.66 (Feb) / \$149,474.69 (YTD)

Delinquent Sanitation Fees - \$249.78 (Feb) / \$688.15 (YTD)

Fines Collected - \$2756.66

Street Opening – 4 (Feb) / 20 (YTD)

Total Street Opening fees: \$1,000.00 (Feb) / \$5,000.00 (YTD).

Mr. Perrotta would like to thank Mr. Volpe, Officer Dorcon and Officer Johnson for tagging abandoned/junked vehicles over the past few days. A total of eighteen vehicles were tagged. Officer Johnson stated that a few of them have been removed by the

owners and the ones on private property will be turned over to Mr. Volpe for follow up with letters to the property owners.

Mr. Perrotta would like the taxpayers and residents to know that the Health, Sanitation & Code Committee (Mr. Perrotta, Mr. Berestecky & Mr. McDowell) have discussed and recommends that the Borough take an aggressive stance on code enforcement and property maintenance to clean up these eyesores in the borough. Yes, we are willing to work with people, by granting extensions on a case-by-case basis, but people also need to openly communicate with borough officials. Failure to communicate and comply with violation notices are an issue. People need to be held accountable for failing to respond within a reasonable specified time frame. Blatantly ignoring borough violation notices will not be tolerated.

### **Recreation**

Mr. Berestecky read aloud the Palmer Park Report for the month of February 2024.  
\$1,925.00 (Feb) / \$2,750.00 (YTD)

### **Community Affairs and Municipal Building**

Mr. McDowell read aloud the Banquet Hall Report for the month of February 2024.  
\$550.00 (Feb) / \$600.00 (YTD)

Mr. McDowell would like to see people come to this building to see what we can do to get this building cleaned up and fixed. Police Station, Council Chambers, etc.

### **Highways and Streets**

Mr. Thompson made a motion to approve the re-hire of two students as summer and holiday help at a rate of \$14.00 per hour. Second by Mrs. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Berestecky, Mrs. Brice, Mr. Brice, Mr. McDowell, Mrs. Pavelko, Mr. Perrotta and Mr. Thompson (7) Nays: (0) Absent: (0) Abstain: (0) Motion carried.

### **Public Safety**

Mr. Brice read aloud the police report for the month of February 2024.

Complaints Answered:	302
Ambulance Assists:	11
Accident Investigations:	5
Burglar Alarms:	5
Lock Outs:	3
Total Complaints:	326
Total Offenses Reported:	49
Total Arrests:	14
Mileage Report:	2,078
Financial Report:	
Overtime:	\$3,467.97 (Feb) / \$11,317.17 (YTD)
Court Time:	\$420.18 (Feb) / \$969.95 (YTD)
Total Revenue Received:	\$1,030.66

Mr. Brice made a motion to appoint:

1. Carol Soltes of 505 Second Street, Donora, to a two-year term to the Borough Civil Service Commission; retroactive from January 1, 2024 through December 31, 2025.

2. Kevin Davis of 1299 McKean Avenue, Donora, to a four-year term to the Borough Civil Service Commission; retroactive from January 1, 2024 through December 31, 2027.
3. Joshua Lamb of 110 Ida Avenue Donora, to a six-year term to the Borough Civil Service Commission; retroactive from January 1, 2024 through December 31, 2029

Second by Mrs. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Berestecky, Mrs. Brice, Mr. Brice, Mr. McDowell, Mrs. Pavelko, Mr. Perrotta and Mr. Thompson (7) Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mr. Brice made a motion to appoint Donna Rodriguez of 1137 Meldon Avenue, Donora, as an alternate member to the Borough Civil Service Commission with no set term. Second by Mrs. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Berestecky, Mrs. Brice, Mr. Brice, Mr. McDowell, Mrs. Pavelko and Mr. Thompson (6) Nays: (0) Absent: (0) Abstain: Mr. Perrotta (1) Motion carried.

### **President of Council:**

**Mayor:** Mayor Pavelko asked residents to purchase an ambulance subscription.

### **Public Officials**

**Mr. Toprani:** No report.

**Mr. Rands:** No report.

**Mr. Fronzaglio:** The part for the excavator has arrived and the anticipated repair date is hopefully within one week (weather permitting).

Mr. Perrotta mentioned the five borough owned structures that are being prepared for demolition:

856 Heslep Avenue  
612 Thompson Avenue  
446 Sixth Street  
647 McKean Avenue  
Church on 5<sup>th</sup> and Thompson Avenue

Officer Dorcon presented him with a list of inoperable street lights and the pole numbers were obtained.

**Mr. Vince:** We need to crack down on property owners and continue building inspections on rental properties. There are houses in the borough that are not up to code and we need to stay on top of this.

**Mr. Joe Volpe:** For the month of February 2024, 10 notices of violation were issued, 2 of which were cleared.

### **Old Business**

### **New Business**

Mr. Perrotta made a motion to amend the agenda to add the motion that was requested to be added on Monday, March 11, 2024. Second by Mr. Berestecky. No vote was taken.

Question by Mrs. Brice: What motion?

Mr. Perrotta: The motion was to authorize the Borough Solicitor to draft an ordinance relating to the use of administrative search warrants in enforcement of the borough ordinances.

Mr. Perrotta started to reference Sue Vitalbo and her son coming to council meeting on September 14, 2023, then an argument followed between himself and Mrs. Brice.

Motion by Mrs. Pavelko to table the previous motion. Second by Mr. Thompson. A vote was taken to the call of roll: Ayes:, Mrs. Brice, Mr. Brice, Mrs. Pavelko and Mr. Thompson (4) Nays: Mr. Berestecky, Mr. McDowell, Mr. Perrotta (3) Absent: (0) Abstain: (0) Motion carried.

Mrs. Pavelko made a motion to accept the proposal (\$1,630.00 one time and \$846 monthly for one year) from Outside the Box IT for cyber security. Second by Mr. McDowell. A vote was taken to the call of roll: Ayes: Mr. Berestecky, Mrs. Brice, Mr. Brice, Mr. McDowell, Mrs. Pavelko, Mr. Perrotta and Mr. Thompson (7) Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Solicitor Toprani suggesting putting the borough's insurance carrier on notice for a potential data breach.

### **Announcement**

Beginning Monday, April 1, 2024, the borough refuse billing rate will increase from the discounted \$180.00 rate to the face value rate of \$240.00. To qualify for the discounted rate, payments mailed to the borough will need to have a postmark date of Saturday, March 30, 2024 or earlier. The last day to pay in person, for the discounted rate, is Thursday, March 28, 2024. Please keep in mind, the borough office is closed on Good Friday, March 29, 2024.

### **BOARD VACANCIES**

#### **Zoning Board of Appeals (3 Year Term)**

3 Vacancies

One term ending (Dale Shawley) 12/31/23 (New term 01/01/2024 – 12/31/2026)

One term ending 02/28/24 (Proposed new end date of 12/31/2024)

One term ending 04/30/25 (Proposed new end date of 12/31/2025)

Proposal to add one or two alternate members

Borough received 2 letters of interest:

Mr. Jon Bellamy on 12/29/23

Mr. Dale Shawley on 02/23/24

#### **Planning Commission (4 Year Term)**

2 Vacancies

Borough received no letters of interest.

One term ending 05/31/22 (Proposed new term 01/01/2023 – 12/31/2026)

One term ending 05/31/23 (Proposed new term 01/01/2024 – 12/31/2027)

Proposal to add one or two alternate members

#### **Rostraver West Newton EMS Board of Directors**

1 Vacancy

Mr. Perrotta doesn't know what the term would be. It was in the meeting minutes that there was a vacancy.

Easter Egg Hunt is scheduled for March 30, 2024 at 10:00 am at the John Lignelli Pavilion. Co-sponsored by the Donora Smog Committee and the Salvation Army.

**Non-Agenda Items**

Louise Kowall: Complaining regarding street lights being out within the borough.

Roderick Wilson: Will be donating money to Marty's Pizza for the street dept. workers. Spoke about Mr. Brice and wanting him to be able to retire with dignity. He also would like to see a port-a-john at the pavilion in town. He spoke to council about a letter of violation he received.

Mrs. Pavelko: was approached regarding a problem and she advised the complainant to call the borough building regarding the complaint.

**ADJOURNMENT: 7:19 PM**