

The Regular Meeting of the Donora Borough Council was held on June 11, 2026 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Casey Perrotta and following the Pledge of Allegiance, the following members were present: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Rands and Mr. Wilson. Also present were: Mayor Donald Pavelko, Solicitor Steven Toprani, Borough Administrator Michael Thornton, Acting Police Chief Mark Shemansky, Fire Chief Patsy Vince, Code Officer John Wankulitz and Street Department Supervisor Dean Fronzaglio.

Opening of Bids

#1	6/10/26 1:20pm	Alarm Promotions	\$69,998.00
#2	6/10/26 3:20pm	Armory Locksmith	\$49,000.00
#3	6/10/26 3:30pm	David Davis Communications	\$62,053.00
#4	6/10/26 3:35pm	Safsecur LLC	\$88,494.00
#5	6/10/26 emailed to Steve	Platesmart	\$69,680.00

Guest Speaker

Michael Thornton and Dean Fronzaglio – MS4 education

Public Address of Agenda Items

Minutes

Mr. Bizzell-Boyer requested a motion to approve the May 14, 2026 meeting minutes. Second by Mr. Wilson. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Finance

Mrs. Pavelko read aloud the Payroll Report for the month of May 2026 - \$79,653.88.

Mrs. Pavelko read aloud the Treasurers Report for the month of May 2026 - \$1,363,917.41.

Mrs. Pavelko made a motion to accept the Payroll Report and Treasurer’s Report for the month of May 2026 as read. Second by Ms. Kitchens. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mrs. Pavelko made a motion to accept the Bill Report for the month of May 2026 as read. Second by Mr. Wilson. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mrs. Pavelko read aloud the Tax Collection Report for the month of May 2026 - \$247,810.37.

Mrs. Pavelko made a motion to accept the Tax Collection Report for the month of May 2026 as read. Second by Mr. Rands. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mrs. Pavelko made a motion to approve the purchase of a new Toro zero-turn mower at the Pennsylvania COSTARS pricing of \$7,786.18. Second by Mr. Brice. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mrs. Pavelko made a motion to approve the purchase of the First Street lot parcel #240-028-00-05-0006-01 for a total cost of \$235.25 which includes recording and filing fees. Second by Mr. Rands. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Health, Sanitation and Code Enforcement

Mr. Brice read aloud the following reports for the month of May 2026:

Registration Fee Report - \$350.00 (May) / \$14,291.65 (YTD)

Rental Inspection Report - \$250.00 (May) / \$3,000.00 (YTD)

Occupancy Report - \$350.00 (May) / \$1,500.00 (YTD)

Sanitation Report - \$20,305.00 (May) / \$379,542.23 (YTD)

Delinquent Sanitation Fees - \$209.41 (May) / \$486.03 (YTD)

Fines Collected - \$275.94 (YTD)

Street Opening – 11 (May) / 23 (YTD)

Total Street Opening fees: \$2,968.00 (May) / \$16,723.00 (YTD).

Building Permit Report – 4 permits/\$430.00 (May)

Construction cost \$43,000.00 (May)

YTD: 28 permits/\$8,241.00 – construction cost \$824,100.00

Mr. Brice made a motion to hire two interns for the Master Community Rehabilitation Program sponsored by Washington County. Second by Mrs. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mr. Brice made a motion to promote John Wankulitz for full time status at his current pay rate of \$26.50 per hour with all fringe benefits according to the Non-Uniform Collective Bargaining Agreement with an effective date of June 13, 2026. Second by Ms. Kitchens. Mr. Wankulitz was given his Oath of Office by Mayor Pavelko. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mr. Brice made a motion to authorize the Borough Solicitor to pursue the deed reversion of the former Donora Senior Citizens Center located at 701 Meldon Avenue, tax parcel #240-013-00-05-0002-00. Second by Mrs. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Mr. Brice made a motion to enter into a mutual cost sharing agreement (50%) with the Donora Fireman's Relief Association for a joint cooperative reporting software to assist the Borough Code Office with inspections, permits, occupancies and National Emergency Incident Reporting. Second by Mr. Bizzell-Boyer. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Recreation

Mr. Wilson read aloud the Palmer Park Report for the month of May 2026.

\$1,865.00 (May) / \$8,425.00 (YTD)

Community Affairs and Municipal Building

Ms. Kitchens read aloud the Banquet Hall Report for the month of May 2026.

\$450.00 (May) / \$2,675.00 (YTD)

Ms. Kitchens made a motion to approve a payment of \$6,400.00 to McGrew Construction Services for an emergency roof repair that was discovered upon the initial roof repair of Donora Elementary Center. Second by Mrs. Pavelko.

Mr. Brice questioned if this is actually an emergency.
Solicitor Toprani responded that yes, this could be considered an emergency.

Mr. Wilson thinks the borough needs to get rid of the elementary center building.
A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Ms. Kitchens made a motion to accept the resignation of Borough Representative Scott Nedrow, from the Board of the Mid Mon Valley Transit Authority. Second by Mr. Brice. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

Highways and Streets

Mr. Bizzell-Boyer read aloud the Steet Department Overtime Report for the month of May 2026.
\$1,915.93 (May) / \$19,803.79 (YTD)

Mr. Wilson asked if there was an itemized breakdown of the overtime.
Mr. Perrotta said that information will be shared at the next work session meeting.

Council discussed with Solicitor Toprani the court decision ruling against street opening fees for Columbia Gas.

Public Safety

Mr. Rands read aloud the police report for the month of May 2026.

Complaints Answered:	252 (May)	981 (YTD)
Ambulance Assists:	7	42
Accident Investigations:	5	33
Burglar Alarms:	3	35
Lock Outs	5	10
Home Security Checks	0	0
Assist Fire Department	6	13
Fire Alarm	0	3
Police Assists	11	37
Borough Ordinances	8	66
*Traffic Citations	116	215
Traffic Warnings	39	85
Towed Abandoned Vehicles	0	2
Tagged Abandoned Vehicles	4	32
*Non Traffic Citation	2	16
*Criminal Arrests	25	85
Total Arrests:	143 (May)	316 (YTD)
Total Offenses Reported:	194	501
Mileage Report:	1,829	8,800
Financial Report:		
Overtime:	\$7,079.34 (May)	\$34,484.96 (YTD)
Court Time:	\$1,023.34 (May)	\$4,773.07 (YTD)
Total	\$8,102.68 (May)	\$39,258.03 (YTD)
Police Reports	\$45.00 (May)	\$435.00 (YTD)
DC 27-1-02 Fines	\$606.37 (May)	\$5,412.96 (YTD)
PSP Fines	\$0.00 (May)	\$0.00 (YTD)
Parking Tickets	\$0.00 (May)	\$80.00 (YTD)
Total Revenue Received	\$651.37 (May)	\$5,927.96 (YTD)

Mr. Rands read aloud the fire report for May 2026.

Total Incidents	13 calls	93 (YTD)
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Mr. Rands read aloud the EMS report from Rostraver West New Emergency Services.

May 2026	85 calls	421 (YTD)
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Mr. Rands requested a motion to accept the second and final reading of Ordinance 1411 of 2026, and to adopt said Ordinance regarding Abandoned and Junked Vehicles with an effective date of June 12, 2026, pending Solicitor’s final approval. Second by Mrs. Pavelko.

Solicitor Toprani needs to send the new verbiage of the Ordinance that Mr. Brice requested to be added, per Mr. Perrotta.

A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

ORDINANCE NO. 1411 of 2026

***BOROUGH OF DONORA, WASHINGTON COUNTY, PENNSYLVANIA, AN ORDINANCE
REGULATING THE STORAGE OF ABANDONED AND JUNKED VEHICLES AND
PROVIDING PENALTIES FOR VIOLATIONS***

SECTION 1 — Definitions

For purposes of this Ordinance, the following terms shall have the meanings indicated:

(a) Junked Vehicle — A self-propelled, fuel-powered vehicle or piece of mobile equipment that is inoperable due to missing or removed essential components, including but not limited to: body panels, windshield, wheels, tires, engine, transmission, or any other part necessary for the vehicle to move under its own power.

(b) Abandoned Vehicle — Any vehicle that lacks **either**:

- a valid, current Pennsylvania safety inspection sticker, **or**
- a valid, current Pennsylvania registration plate,
- including any vehicle displaying an **expired, invalid, or non-existing** inspection sticker or registration plate from any State or Commonwealth.

(c) Person — Any individual, partnership, corporation, association, trust, estate, or other legal entity.

SECTION 2 — Prohibited Conduct

No person shall store, keep, maintain, or permit the storage of any abandoned or junked vehicle on any public or private property within the Borough of Donora, unless expressly authorized by Borough code (e.g., licensed automotive repair facilities, salvage yards, or towing operations operating in compliance with applicable law).

SECTION 3 — Enforcement and Penalties

(a) Violation. Any person who violates this Ordinance commits a summary offense. **Penalty.** Upon conviction, the violator shall be subject to a sliding fine of **\$100.00 to \$500.00**, plus court costs, in which a **second subsequent offense** shall a fine of **\$1,000.00**, and a **subsequent third offense** shall be a **Misdemeanor of the Third Degree** (Cross Referencing PA Vehicle Code Section 3712 (b) Abandonment on public or private property, and PA Vehicle Code Section 3712 (d) Penalties).

(b) Abatement. Each day a violation continues shall constitute a separate offense.

(c) Removal Authority. The Borough may order the removal of any abandoned or junked vehicle in accordance with applicable state law, following Pennsylvania Vehicle Code Section 7305, Notice to Owner and Lienholders of Abandoned Vehicles, and Section 7307 Authorization for disposal of unclaimed vehicles.

SECTION 4 — Repealer

Repeal of Prior Ordinance — Ordinance 1070 of 1967 is hereby repealed in its entirety.

SECTION 5 — Severability

If any section, clause, or provision of this Ordinance is found to be invalid or unconstitutional, such decision shall not affect the remaining portions, which shall remain in full force and effect.

SECTION 6 — Effective Date

This Ordinance shall take effect immediately upon adoption.

Mr. Rands requested a motion to accept the first reading of Proposed Ordinance 1412 of 2026, regarding the installation and maintenance of Knox Box Rapid Entry Systems on commercial buildings. Second by Mr. Wilson.

Mr. Brice questioned if each business will be required to have a Knox Box.

Mr. Perrotta said yes.

Fire Chief Vince explained why this is important.

Mr. Wilson thinks this should be voluntary, but commercial building owners should not be able to sue the borough for damages.

A vote was taken to the call of roll: Ayes: Mrs. Pavelko, Mr. Perrotta, and Mr. Wilson (3): Nays: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens and Mr. Rands (4) Absent: (0) Abstain: (0) Motion failed.

BOROUGH OF DONORA
WASHINGTON COUNTY, PENNSYLVANIA

PROPOSED ORDINANCE NO. 1412 OF 2026

AN ORDINANCE OF THE BOROUGH OF DONORA, WASHINGTON COUNTY, PENNSYLVANIA, REQUIRING THE INSTALLATION AND MAINTENANCE OF KNOX BOX® RAPID ENTRY SYSTEMS ON CERTAIN COMMERCIAL BUILDINGS TO PROVIDE EMERGENCY ACCESS TO FIRE, POLICE, EMS, AND OTHER AUTHORIZED EMERGENCY RESPONSE PERSONNEL

SECTION 1. TITLE

This Ordinance shall be known and may be cited as the “**Commercial Emergency Access Knox Box Ordinance of the Borough of Donora.**”

SECTION 2. PURPOSE AND INTENT

The Borough Council of the Borough of Donora finds that it is in the interest of public health, safety, and welfare to provide authorized emergency responders with rapid access to commercial buildings during emergencies when the building is locked, unoccupied, or otherwise inaccessible.

The purpose of this Ordinance is to:

- 1. Reduce delays in emergency response.
- 2. Minimize property damage caused by forced entry.
- 3. Improve firefighter, police officer, EMS personnel, and occupant safety.
- 4. Provide emergency responders access to critical building keys, access cards, and emergency contact information.

SECTION 3. AUTHORITY

This Ordinance is enacted pursuant to the authority granted to boroughs under the laws of the Commonwealth of Pennsylvania, including but not limited to the:

- Pennsylvania Borough Code
- Applicable provisions of the Pennsylvania Construction Code Act.
- The police powers of the Borough to protect the public health, safety, and welfare.

SECTION 4. DEFINITIONS

For purposes of this Ordinance, the following definitions shall apply:

Commercial Building: Any structure or portion thereof used for business, mercantile, industrial, manufacturing, warehouse, office, institutional, assembly, educational, religious, or mixed-use purposes, excluding one- and two-family residential dwellings.

Emergency Services Personnel: Members of the Borough Fire Department, Police Department, Emergency Medical Services, code enforcement officials, and other authorized emergency responders designated by the Borough.

Knox Box: A secure key lock box approved by the Borough Fire Chief or his/her designee and manufactured by the Knox Company, or an equivalent rapid-entry system approved by the Borough.

Owner: Any person, partnership, corporation, limited liability company, trust, or entity having legal ownership or control of a commercial building.

SECTION 5. INSTALLATION REQUIRED

- A. Every commercial building within the Borough shall install and maintain an approved Knox Box.
- B. A Knox Box shall be required for:
 - 1. All newly constructed commercial buildings prior to the issuance of a certificate of occupancy.
 - 2. Existing commercial buildings having:
 - Fire alarm systems;
 - Automatic sprinkler systems;
 - Fire suppression systems;
 - Secured or restricted access;
 - Occupancy during nontraditional business hours; or
 - Any building determined by the Fire Chief to require emergency access due to public safety concerns.
- C. The Borough Council may require additional buildings to install Knox Boxes when necessary for public safety.

SECTION 6. LOCATION AND CONTENTS

- A. The Knox Box shall be installed at a location approved by the Fire Chief, generally adjacent to the primary public entrance and mounted between five (5) and seven (7) feet above grade unless otherwise approved.
- B. The Knox Box shall contain:
 - 1. Current keys to all exterior doors.
 - 2. Keys, access cards, or fobs necessary to access secured interior areas.
 - 3. Elevator keys, where applicable.
 - 4. Fire alarm control panel keys.
 - 5. Fire suppression system keys.
 - 6. Emergency contact information.
 - 7. Any additional access devices required by the Fire Chief.

SECTION 7. OWNER RESPONSIBILITIES

- A. Property owners shall maintain the Knox Box and its contents in operable condition at all times.
- B. Whenever locks, keys, access cards, or access systems are changed, updated information and replacement access devices shall be provided within ten (10) business days.
- C. Failure to maintain current access information shall constitute a violation of this Ordinance.

SECTION 8. COMPLIANCE DEADLINES

- A. New commercial buildings shall comply prior to occupancy.
- B. Existing commercial buildings shall comply within:

Twelve (12) months from the effective date of this Ordinance.
- C. The Fire Chief may grant a one-time extension of up to ninety (90) days upon written application showing good cause.

SECTION 9. INSPECTIONS

The Fire Chief, Fire Marshal, Code Enforcement Officer, or authorized Borough representative may inspect Knox Box installations and contents during lawful inspections to verify compliance.

SECTION 10. EMERGENCY USE

- The Knox Box shall be accessed only by authorized emergency personnel for:
- 1. Fire emergencies;
 - 2. Medical emergencies;
 - 3. Police emergencies;
 - 4. Hazardous conditions;
 - 5. Fire alarm activations;
 - 6. Welfare checks;
 - 7. Building emergencies; and
 - 8. Other situations requiring immediate access to protect life or property.

The Borough shall not be liable for damages resulting from the lawful use of a Knox Box during an emergency.

SECTION 11. VIOLATIONS AND PENALTIES

- A. Any person violating this Ordinance shall receive written notice specifying the violation and providing thirty (30) days to correct the deficiency.
- B. Any person failing to comply shall, upon conviction before a Magisterial District Judge, be subject to:

- A fine of not less than One Hundred Dollars (\$100.00) and not more than One Thousand Dollars (\$1,000.00) per violation;
- Court costs and reasonable attorney’s fees as permitted by law.

C. Each day a violation continues after notice shall constitute a separate offense.

SECTION 12. APPEALS

Any person aggrieved by a determination of the Fire Chief or Code Enforcement Officer may appeal to Borough Council within thirty (30)

days of the determination. Borough Council shall conduct a hearing and issue a written decision.

SECTION 13. SEVERABILITY

If any section, clause, sentence, or provision of this Ordinance is declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance.

SECTION 14. REPEALER

All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

Mr. Rands requested a motion to review all the opened bid packets regarding the traffic camera system description, and associated bid process, including Request for Proposal, Resolution to Purchase, advertisement of public notice and Non-Collusion Affidavit for accuracy, in which the bid should be able to be awarded at the July 9, 2026 council meeting, with respect to the recommendation of the Borough Solicitor and Public Safety Committee. Second by Mrs. Pavelko.

Solicitor Toprani stated he doesn’t want council to just accept the bid from the lowest bidder. He recommends the Public Safety Committee review these bids carefully prior to awarding the bid at the July meeting.

A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

President of Council:

The face value rate for the 2026 sanitation bill of \$250.00 expires on Tuesday, June 30, 2026. After June 30, the penalty rate applies at \$300.00. Citations will also be issued to the property owners along with the outstanding balances being sent to collections through Portnoff Law Associates.

Mayor: Music in the Park - Pittsburgh Cigar Box Festival June 27, 2026 and Funk Over Family June 28, 2026

Announcements:

We are looking for any borough resident(s) that would be interested in sitting on the following committees:

- Civil Service Commission (1 Resident)
- Zoning Board of Appeals (1 Resident)
- Planning Commission (4 Residents)
- Mid Mon Valley Transit Authority (1 Resident)
- Parks & Recreation (2 Residents)

Public Officials

Solicitor Toprani: No report

Acting Chief Shemansky: No report

Mr. Fronzaglio: No report

Mr. Vince: No report

John Wankulitz: 9 burn permits issued, 8 inspections, 29 violations, working on 9th Street sewage issues, billed the water authority for 4 street openings

Luke Snatchko: Absent.

Old Business**New Business****Non-Agenda Items**

Mr. Kevin Davis – There's no basketball court at the park. Can we hire part time people to help cut grass during summer?

Mrs. Greenawalt – Speaking about “the farm” on Second Street Extension. Has the borough issued permits for her neighbors at 20 Second Street Ext. to have these animals? Mr. Perrotta stated that the ordinance was never adopted.

Mr. Rodriguez – Thanks to the street department for filling in the empty lot for grass cutting purposes. Does the borough hold any liability with the Knox Boxes?

Mark Ingold from David Davis Communications – left before his chance to speak

Mrs. Takach – 414 Thompson Ave – there are people going in and out. Mr. Perrotta told her that would be a police issue. The property maintenance issues would be handled by Mr. Wankulitz. Mr. Perrotta said she has been cited multiple times and found guilty. Also, complaints about high grass.

Mrs. Pavelko requested a motion to adjourn the meeting. Second by Ms. Kitchens. A vote was taken to the call of roll: Ayes: Mr. Bizzell-Boyer, Mr. Brice, Ms. Kitchens, Mrs. Pavelko, Mr. Perrotta, Mr. Rands and Mr. Wilson (7): Nays: (0) Absent: (0) Abstain: (0) Motion carried.

ADJOURNMENT: 7:53 PM