



BOROUGH OF DONORA
603 Meldon Avenue
Donora, Pennsylvania 15033
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www.donoraboro.org

Michael J. Thornton
Administrator, Secretary, Treasurer

Donald Pavelko
Mayor

Council President
Casey J. Perrotta

Council Vice President
DeAnne Pavelko

Council Members:

James Brice
Mark Boyer
Michelle Kitchens
Neal Rands
Roderick Wilson

REGULAR COUNCIL MEETING – September 10, 2026

PLEDGE OF ALLEGIANCE:

ROLL CALL:

OPENING OF BIDS: **Sealed Bids for Police Station Renovations by Borough Solicitor**

PUBLIC ADDRESS OF AGENDA ITEMS:

PRESIDENT OF COUNCIL: **Motion to approve** August 13, 2026 meeting minutes

FINANCE- DeAnne Pavelko, Chairperson:

Read aloud Payroll Report

Read aloud Treasurer's Report

1. Motion to accept the Payroll and Treasurer's Report as read.

Read aloud Bill Report

2. Motion to accept the Bill Report as read.

Read aloud Tax Collection Report (if any)

3. Motion to accept the Tax Collection Report as read.

4. Motion to accept the MMO Pension Calculations by Acrisure and Anderson & Associates, as presented to Council by the Borough Administrator

****Announcement:** The Borough of Donora has over \$265,000.00 in outstanding sanitation payments and we will be making attempts by any legal means possible to collect what is owed to the Borough, whether we need to file formal Municipal Liens through the Courts or file Civil Suits to request Judgements in the Borough's favor.**

HEALTH, SANITATION & CODE ENFORCEMENT –Jim Brice, Chairperson:

Read aloud reports

5. Motion to accept the First Reading of the Zoning Ordinance Amendment # 1412 of 2026

6. Motion to accept the First Reading of the Yard to Table Ordinance # 1413 of 2026

**** Announcement:** This Ordinance will be posted for Public Viewing in the Municipal Office for 10 days**

**** Announcement:** The 2027-2029 Sanitation Bid Proposal has been advertised. Sealed Bid Packets are due in the Administration Office no later than Wednesday, October 7, 2026 at 3:00pm **

RECREATION – Roderick Wilson, Chairperson:

Read aloud Park Report

****Announcement:** Friday, September 11, 2026 is Dedication Day at Palmer Park (tomorrow, 9/11) at 10:00am—Please encourage the Public to attend **

COMMUNITY AFFAIRS & MUNICIPAL BUILDING – Michelle Kitchens, Chairperson:

Read aloud Banquet Hall Report

7. Motion to award the Police Station Renovations Project to _____ as the lowest responsible

bidder pending Solicitor review and acceptance

****Announcement:** The Borough will soon be updating our website (donoraboro.org) to be ADA compliant prior to the April 26, 2027 3:00pm deadline**

****Announcement:** Trick or Treat will be held on Saturday, October 31, from 6pm-8pm**

HIGHWAYS AND STREET LIGHTS: Mark Boyer, Chairperson:

8. Motion to purchase four (4) Traffic Calming devices to help control speed on Borough residential streets.

PUBLIC SAFETY – Neal Rands, Chairperson:

Read aloud Police Report

9. Motion to approve entering into a Memorandum of Understanding (MOU) with the Teamsters Local Union #205, offering a taxable stipend not to exceed \$12,000 per year in lieu of accepting the Borough of Donora Healthcare Package, effective on the date of _____ 1, 20__

10. Motion to accept the Resignation of Kevin Davis from the Borough of Donora Civil Service Commission Office, effective Thursday, September 10, 2026

11. Motion to appoint _____ to the Borough of Donora Civil Service Commission to fill the remaining term of Kevin Davis, which expires on December 31, 2027

12. Motion to Appoint _____ as an Alternate Member to the Donora Civil Service Commission to fill the vacancy created by the promotion of Donna Rodriguez to a Regular Civil Service position.

13. Motion to hire _____ as a Part-Time Patrolman, at a starting pay rate of \$30.26 per hour, with no fringe benefits according to the Collective Bargaining Agreement.

14. Motion to accept the First Reading of the Consolidation of the Police Pension Fund Ordinances which includes a one-time ad-hoc Cost of Living raise increase of \$1,000.00 per month pending an approved Actuarial Study to be performed by Acrisure, Ordinance #1414 of 2026.

**** Announcement:** This Ordinance will be posted for Public Viewing in the Municipal Office for 10 days**

PRESIDENT OF COUNCIL – Casey J. Perrotta:

MAYOR’S REPORT – Donald Pavelko:

ANNOUNCEMENTS:

We are looking for any Borough Resident(s) that would be interested in sitting on the following Committees:

- 1. Civil Service Commission Alternate (1 Resident)**
- 2. Zoning Board of Appeals (1 Resident)**
- 3. Planning Commission (4 Residents)**
- 4. Parks & Recreation (2 Residents)**

APPOINTED OFFICIALS:

Solicitor’s Report – Steven Toprani

Police Chief Report – Mark Shemansky, Sr.

Building and Street Supervisor’s Report – Dean Fronzaglio

Fire Chief’s Report – Patsy Vince

Code Enforcement Officer – John Wankulitz

Old Business:

New Business:

Public Address of non-agenda items:

Motion to Adjourn: