



# BOROUGH OF DONORA

OFFICE OF CODE ENFORCEMENT & ZONING

603 Meldon Avenue

Donora, Pennsylvania 15033

Office: 724-379-6600 / Fax: 724-379-6063

Email: [code@donoraboro.org](mailto:code@donoraboro.org)

## PERMIT APPLICATION

### PROPERTY INFORMATION

Property Owner(s): \_\_\_\_\_

Property address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Parcel ID: \_\_\_\_\_ Zoning district: \_\_\_\_\_

Project cost: \_\_\_\_\_ Square footage: \_\_\_\_\_

### APPLICANT INFORMATION

Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### PROJECT TYPE (Check all that Apply)

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> New Construction                         | <input type="checkbox"/> Addition                                      | <input type="checkbox"/> Alteration    | <input type="checkbox"/> Renovation       |
| <input type="checkbox"/> Single Family                            | <input type="checkbox"/> Multi-Family                                  | <input type="checkbox"/> Commercial    | <input type="checkbox"/> Demolition       |
| <input type="checkbox"/> Shed                                     | <input type="checkbox"/> Deck  | <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Fence            |
| <input type="checkbox"/> Retaining Wall                           | <input type="checkbox"/> Sidewalk / Driveway                           | <input type="checkbox"/> Window Awning | <input type="checkbox"/> Roof Replacement |
| <input type="checkbox"/> Replacement of Siding                    | <input type="checkbox"/> Replacing Porch Supports                      | <input type="checkbox"/> Rain Gutters  | <input type="checkbox"/> Repair of Leaks  |
| <input type="checkbox"/> Replacement Windows, Doors, Garage Doors | <input type="checkbox"/> Replacement of Sinks, Water Closets, Lavatory |  |   |

### DESCRIPTION OF WORK

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**ARCHITECT / ENGINEER / LICENSED DESIGN PROFESSIONAL**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

**CONTRACTOR**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

**WORKER'S COMPENSATION INFORMATION (Include Insurance Certificate)**

Insurer: \_\_\_\_\_ Policy Holder: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**PA HIC #:** \_\_\_\_\_

**DRAWINGS / DIAGRAM**

**RESIDENTIAL:** Please attach a Diagram or Work to be conducted (You may also attach commercial diagrams which were drawn by a Licensed Design Professional, Architect, or Engineer so we can forward to our Certified Third-Party Agency for Plan Review and Approval.

**COMMERCIAL:** Please submit three (3) sets of Drawings from a Licensed Design Professional, Architect, or Engineer for us to forward to our Certified Third-Party Agency for Plan Review.

The Borough of Donora Building Permit(s) will NOT be issued until all proper Plan Review has been conducted and authorized by the Certified Third-Party Agency.

**DEMOLITION\*\* ALL COMMERCIAL STRUCTURES, EDUCATIONAL (K-12), MULTI-FAMILY DWELLINGS WITH (4 OR MORE UNITS), OR MULTIPLE PROJECTS WITHIN 800 FEET OF ANOTHER.**

Has an Asbestos Survey been Conducted in accordance with 40 CFR Part 61 (40 CFR § 61.145)  YES  NO

If YES, is the Survey Report Attached to this Application?  YES  NO

Does the report confirm or deny the presence of Asbestos Containing Material (ACM)?  YES  NO

Are you registered online with PA DEP Greenport? <https://greenport.pa.gov/gpl>  YES  NO

If YES, Have you completed the online DEP Permit Application via Greenport?  YES  NO

If NO, Have you completed the paper DEP Permit Application (Form 2700-FM-BAQ0021)?  YES  NO

<https://greenport.pa.gov/elibrary//GetFolder?FolderID=2685>

Is a COPY of the Greenport Submission or Paper Form Application Attached?  YES  NO

## APPLICANT'S CERTIFICATION

In consideration of the issuance of a building permit, the undersigned applicant acknowledges that in reviewing plans and specifications, in issuing permits, and inspecting work of the applicant, employees of the municipality are only performing their duties to require compliance with the minimum requirements of the applicable ordinances pursuant to the policy power of the municipality and are not warranting to the applicant or to any third party, the quality or adequacy of the design, engineering, or work of the applicant. Applicant further acknowledges that it will not be possible for the municipality to review every aspect of the applicant's design and engineering, or to inspect every aspect of the applicant's work. Accordingly, neither the municipality, nor any of its elected, or appointed officials, or employees, shall have any liability to the applicant for defects or shortcomings, that should have been discovered during the municipality's review or inspection. Furthermore, the applicant agrees to defend, hold harmless, and indemnify the municipality, its elected and appointed officials, and employees from and against all claims, demands, actions, and causes of action of any one or more third-parties arising out of or relating to the design, engineering work or issuance of permit or permits, or arising out of or relating to the design, engineering or work done by applicant pursuant to such permit or permits. All references in this agreement to applicant's employees, agents, independent contractors, subcontractors or any other persons or entities performing work pursuant to the issuance building or grading permit by the municipality. Applicant/owner is responsible for obtaining required highway occupancy permits from the Pennsylvania Department of Transportation.

THE BUILDING PERMIT AND THE CERTIFICATE OF OCCUPANCY FOR THIS BUILDING OR STRUCTURE WILL BE ISSUED TO AND IN THE NAME OF THE PERSON LISTED BELOW.

As the owner or authorized agent of the project for which this application is filed, I certify that:

- (1) The estimated construction cost and all other information provided as part of this application for a building permit is true and correct.
- (2) The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the Department of Labor & Industry (Commercial Use).
- (3) This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the Uniform Construction Code standards as specified in 34 PA Code Chapters 401-405.
- (4) Any changes to the approved documents will be filed with the Department of Labor & Industry (Commercial Use).
- (5) If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to the Department of Labor & Industry (Commercial Use).
- (6) When required, up to 20% of the total cost of any work performed on an area of primary function in an existing building will be expended to provide an accessible route to the area of primary function.
- (7) No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.
- (8) Permit becomes invalid unless the authorized work begins within 180 days after issuance or work is suspended or abandoned for 180 days after the work has commenced.

I hereby agree that all applicable provisions of the Borough Codes, the Energy Conservation Act 222 of 1990 and the 2004 Uniform Construction Code shall be complied with, as required. I am fully aware of the United States Department of Labor, Occupation Safety and Health Administration (OSHA) standards and understand that I must comply with these standards for the duration of my construction project.

I certify that the information provided in this document is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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PERMIT #: \_\_\_\_\_ JOB LOCATION: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY**

The following Inspections are required to ensure compliance with the Building Permit you have been issued. All Inspections shall be requested no sooner than twenty-four (24) hours before the inspection is required.

**A FINAL INSPECTION IS REQUIRED FOR ALL BUILDING PERMITS**

✓	INSPECTION	DESCRIPTION	INSPECTOR	APPROVED DATE
	Excavation	Prior to Back Fill	BOROUGH	
	Plan Review	Prior to Permit being Issued	Third-Party Agency	
	Footing	Before Placement of Concrete	Third-Party Agency	
	Foundation	Prior to Placement of Block	Third-Party Agency	
	Electrical	Prior to Electrical Service Activation	Third-Party Agency	
	Plumbing	From Foundation to under Slab	Third-Party Agency	
	Mechanical	HAVC, Ductwork, etc	Third-Party Agency	
	Framing	After Rough Electrical, Plumbing, Mechanical approval.	Third-Party Agency	
	Energy Conservation	Insulation prior to Wallboard	Third-Party Agency	
	Wallboard	Prior to Compound & Finish Material	Third-Party Agency	
	Accessibility	Handicap Accessibility (Commercial)	Third-Party Agency	
	Street Opening	Prior to Back Fill	BOROUGH	
	Sewer	From Foundation to Lateral	BOROUGH	
	Tap-In	At time of connection at Main Sewer	BOROUGH	
	Demolition	Prior to Back Fill – Sewer Line Capped	BOROUGH	
	FINAL	Certificate of Occupancy	Third-Party Agency & BOROUGH	

✓	PERMIT INCLUDES	FEE	AMOUNT DUE
	BUILDING	Cost 1% of Total Construction Cost	\$
	UCC FEE	\$4.50	\$
	BORO ADMIN FEE	\$4.50	\$
	ZONING	\$50.00	\$
	INSPECTION FEE	Certified Third Party Agency Rates	\$
	TAP IN FEE	\$100.00	\$
	STREET OPENING FEE	\$250 for 5x5 opening; \$3.00 additional foot up to 100'; then \$1.00 per foot	\$
<b>BALANCE DUE:</b>			<b>\$</b>

\_\_\_\_\_  
Building Code Official

\_\_\_\_\_  
Date