

The Re-Organization Meeting of the Donora Borough Council was held on January 6, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Mayor John Lignelli.

Judge Mark Wilson administered the Commonwealth of Pennsylvania's constitutional Oath of Office to Mayor elect Jolm Lignelli.

The Mayor elect of Donora, John Lignelli, calls the reorganization meeting to order and leads the pledge of allegiance to the flag of the United States of America.

The Mayor of Donora requests the acting Borough Administrator to take a roll call of all incumbent, re-elected, newly elected, previously appointed and currently acting Borough of Donora Officials. All in attendance were Borough officials Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo, District Judge Mark Wilson, Mayor John Lignelli, Borough solicitor Justin Walsh, Police Chief James Brice, Code Enforcement officer Tim Durka, Fire Chief Patsy Vince, Building Supervisor Michael Petroske and administrator Dennis Fisher.

The Mayor of Donora administered the Commonwealth of Pennsylvania's Constitutional Oath of Office to Council elect members:

- a) Karen Polkabila
- b) Jason V. Menendez
- c) Jimmie B. Coulter
- d) Dale C. Shawley Jr.

The Mayor of Donora, Jolm Lignelli, administered the Commonwealth of Pennsylvania's Constitutional Oath of Office to Tax Collector Elect resident:

- a) Susan J. Vitalbo

The Mayor of Donora requests a motion to nominate and to name a Council member to be President of Donora Borough Council.

The Mayor of Donora requests a motion to nominate and to name a Council member to be Vice President of Donora Borough Council.

Mr. Menendez made a motion to nominate Karen Polkabila to be President of the Donora Borough Council, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Menendez, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (4); Nays: Mr. Coulter, Mr. Kostolansky & Mr. Pavelko (0); absent: (0). Motion carried.

Mr. Kostolansky made a motion to nominate Don Pavelko to be President of the Donora Borough Council, seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky & Mr. Pavelko (3); Nays: Mr. Menendez, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (4); Absent; (0). Motioned denied.

Mr. Menendez made a motion to nominate Jason Menendez to be Vice-President of the Donora Borough Council, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Menendez, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (4); Nays: Mr. Coulter, Mr. Kostolansky & Mr. Pavelko (3); absent: (0). Motion carried.

Mr. Kostolansky made a motion to nominate Jimmie Coulter to be Vice-President of the Donora Borough Council, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky & Mr. Pavelko (3); Nays: Mr. Menendez, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (4); absent: (0). Motion denied.

Mrs. Trozzo made a motion to nominate Jason Menendez to be Vice-President of the Donora Borough Council, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Menendez, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (4); Nays: Mr. Coulter, Mr. Kostolansky & Mr. Pavelko (3); absent: (0). Motion carried.

The Mayor of Donora hands the gavel to the newly named President of the Donora Borough Council, Karen Polkabila, who will now preside over the remainder of the reorganization meeting.

The newly named President of the Donora Borough Council, Ms. Polkabila, asked for a motion nominating and naming a Council Member to be the President - Pro Tern of the Donora Borough Council who will preside in the absence of the President and the Vice-President if a quorum is present.

Mrs. Trozzo made a motion to nominate Dale Shawley to be President- Pro Tern of the Donora Borough Council, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Menendez, Mr. Pavelko, Ms. Polkabila & Mrs. Trozzo (5); Nays: Mr. Coulter and Mr. Kostolansky (2); absent: (0). Motion carried.

Mr. Kostolansky made a motion to nominate Donald Pavelko to be President - Pro Tern of the Donora Borough Council, no second to the motion.

Mr. Menendez made a motion to nominate Marie Trozzo to be President - Pro Tern of the Donora Borough Council, Marie declined the nomination.

The newly named President of the Donora Borough Council requests a motion to reappoint the following Borough Officials:

- a) Borough Administrator/Secretary/Treasurer (Dennis Fisher)
- b) Superintendent of Police (James L. Brice)
- c) Street Commissioner (Timothy Durka)
- d) Building & Grounds Superintendent (Michael Petroske)
- e) Zoning and Code Enforcement Officer (Timothy Durka)
- f) Fire Chief ( Patsy Vince)
- g) Solicitor for the Borough (Amatangelo, Baisley & Walsh)
- h) Engineer for the Borough (Chester Engineers)
- i) Sewage Enforcement Office (Washington County Sewage Council)
- j) Right-To-Know Officer (Dennis Fisher)

Mrs. Trozzo made a motion to reappoint the following Borough Officials: Borough Administrator/Secretary/Treasurer - Dennis Fisher; Superintendent of Police - James L. Brice; Street Commissioner - Timothy Durka; Zoning and Code Enforcement - Timothy Durka; Building and Grounds Superintendent - Michael Petroske; Fire Chief - Patsy Vince; Solicitor-Amatangelo, Baisley, & Walsh; Engineer Chester Engineers; Sewage Enforcement Officer- Washington County Sewage Council; and Right-To-Know Officer - Dennis C. Fisher, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (7); Nays: (0); Absent: (0). Motion carried.

Mr. Pavelko made a motion to authorize the President of Council and the Administrator/Secretary/Treasurer to sign all checks and to authorize the Vice President of Council to sign all checks in the absence of the President of Council or Administrator/Secretary/Treasurer, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Pokabila, Mr. Shawley & Mrs. Trozzo (7); Nays: (0); Absent: (0). Motion carried.

Mrs. Trozzo made a motion to reappoint P.N.C. Bank, Donora, Office, as the depository of all funds for the Borough of Donora, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (7); Nays: (0); Absent: (0). Motion carried.

Mr. Menendez made a motion to set the Regular Meetings of the Borough Council as the second Thursday of each month at 6:00 P.M.to be held in the council chambers of the Donora Municipal Building unless otherwise published in a public newspaper notice, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (7); Nays: (0); Absent: (0). Motion carried.

Mr. Menendez made a motion to set the Work Session Meetings of the Borough Council as the first Thursday of each month at 6:00 P.M. to be held in the upstairs conference room of the Donora Municipal Building unless otherwise published in a public newspaper notice, seconded

by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley & Mrs. Trozzo (7); Nays: (0); Absent: (0). Motion carried.

### **Public Address**

### **Public Safety**

No motions

### **Health, Sanitation and Code Enforcement**

No motions

### **Recreation**

No motions

### **Community Affairs and Municipal Building**

No motions

### **Finance**

No motions

### **Highways and Street Lights**

No motions

### **President of Council**

### **Mayor's Report**

### **Public Officials**

### **Old Business**

### **New Business**

### **Announcements for the public**

The Social Hall of the Donora Borough Building Complex is an emergency warming center for all residents of the Mid Mon Valley. If anybody is without heat during this latest cold spell, call the Borough offices at 724-379-6600 to utilize the Social Hall for warmth.

**ADJOURNMENT: 6:25 P.M.**

The Regular Meeting of the Donora Borough Council was held on January 9, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present were Mayor John Lignelli, Borough Solicitor Justin Walsh, Police Chief James Brice, Fire Chief Patsy Vince, Building Supervisor Michael Petroske and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No bids to open

### **Public Address**

Zack Flemming spoke to Council about the Ringgold School Board donating the Donora Elementary playground equipment. He wanted to suggest that they accept the equipment and dedicate the lot on 1<sup>st</sup> Street between Allen Ave and Castner Ave. to be a community park.

Tyler spoke to Council in regards to turning the lot at 1<sup>st</sup> Street between Allen Ave. and Castner Ave. into a community park. Tyler also gave council a paper with a diagram of the proposed park setup on it.

### **Public Safety**

Mr. Pavelko read the Police Report for the month of December, 2013.

Mr. Pavelko made a motion to reconsider the passage of a motion made and passed at the regular public Council Meeting of Thursday, October 10, 2013, wherein by a vote of four to zero, the Donora Borough Council agreed to donate a 2000 Ford Explorer XLS with a Vehicle Identification Number of 1FMZU72EOYUB33385 and registering 65,815 odometer miles to the Ringgold School District, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: Mr. Coulter (1): Abstained: Ms. Polkabila (1) Absent: (0). Motion carried.

It has come to Council's attention there could be a question as to whether Council President Karen Polkabila, being the Superintendent of the Ringgold School District, had a conflict in regard to the motion. It is important to note that President Polkabila abstained from voting on the motion. It still would have carried being a majority yeas vote of the quorum present. However, to avoid any appearance of a possible conflict of interest, Council has decided to reconsider the motion at this time.

### **Highways and Street Lights**

Mr. Shawley Jr. made a motion to approve the removal of the trees from the sidewalk planters located on McKean Avenue from Fifth Street to Seventh Street, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of December, 2013

Mr. Coulter made a motion to approve the start of the construction of the First Street Community Park located at the intersection of First Street and Castner Avenue at the site of the old First Street School property by accepting a donation from the Ringgold School District of playground equipment and a pavilion which is located at the Donora Elementary Center property, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Menendez made a motion to approve the Donora Elementary Center property subdivision plan drawing number 6199C003 dated January 03, 2014 that was prepared by Chester Engineers for the donation of the Baseball Annex fields from the Ringgold School District to the Borough of Donora, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (6): Nays: Mr. Coulter (1): Absent: (0). Motion carried.

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of December, 2013

No Motions

### **Finance**

Mrs. Trozzo read the Bill Report for the month of December, 2013.

Mrs. Trozzo made a motion to accept the Bill Report for December, 2013 as read, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the Real Estate Tax Collector's Report for the month of December, 2013.

Mrs. Trozzo made a motion to accept the Real Estate Tax Collector's Report for the month of December, 2013 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the Treasurer's Report for December, 2013.

Mrs. Trozzo made a motion to accept the Treasurer's Report for December, 2013 as read, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the payroll report for the month of December, 2013

Mrs. Trozzo made a motion to approve a 3.00% wage increase for the full time supervisory employees of the Borough of Donora who are not covered under a union Collective Bargaining Agreement for the 2014 fiscal year, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of December, 2013.

Mr. Shawley Jr. read the Code Enforcement Report for the month of December, 2013

Mr. Shawley Jr. made a motion to approve a one year addendum to the refuse disposal agreement between Fayette Waste LLC of Waltersburg, PA and the Borough of Donora for the period of January 01, 2014 through December 31, 2014 by authorizing the Donora Borough Council President to execute the agreement, seconded by Mrs. Trozzo.

Mr. Coulter made a motion to table this motion until next month, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **President of Council**

An executive session was held on Thursday, January 2, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabila asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on December 12, 2013, Special Meeting held on December 26, 2013 and Reorganization meeting held January 6, 2014. Ms. Polkabila stated that the minutes stand as presented.

### **Mayor's Report**

Stated how refreshing it is to see so many people attending the public meeting and wanted to thank everyone for coming. Also wanted to thank the Marine's for the work they do for toys for tots and wanted to thank Wally Fronzaglio personally.

### **Public Officials**

Animal Control Officer, Patsy Vince wanted to let the residents of Donora know that they need to apply for a dog license every year and applies to any dog that is older than 3 months. The license is per calendar year so they need to apply every year.

### **Old Business**

Mrs. Trozzo wants to send a letter, thanking Denylle Pucel and Bill Hevia for their time served on the Donora Borough Council.

### **New Business**

### **Announcements for the public meeting:**

The Social Hall of the Donora Borough Building Complex is an emergency warming center for all residents of the Mid Mon Valley. If anybody is without heat during this latest cold spell, call the Borough offices at 724-379-6600 to utilize the Social Hall for warmth.

**ADJOURNMENT: 6:39 P.M.**

The Regular Meeting of the Donora Borough Council was held on February 13, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila and Mr. Shawley. Also present were Borough Solicitor Justin Walsh, Police Chief James Brice, Fire Chief Patsy Vince, Building Supervisor Michael Petroske and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No bids to open

### **Public Address**

Kevin Davis spoke to council in regards to the roads down by his house at 1299 McKean Ave, wanted to know what the protocol was for the snow plow. Said that his hill by the Spanish Club is always bad and he has a hard time in the winter getting up and down the hill. He was upset because the other streets are plowed and his street is always a mess. Council said they would have someone come down and take care of his road.

Terri Perrotta spoke to council in regards to the road condition on 13<sup>th</sup> Street as well. Terri also voiced her concern about the recycling not being picked up. She said that she spoke with Fayette Waste but they never came when they said they would. Council said that they made changes to the recycling schedule to just the third Friday of every month and a schedule will be sent out.

George Cervinka also spoke to Council about the material that the Borough is putting down for the snow removal. Mr. Cervinka wants to know if there is a finer substance that they can use so he doesn't have so much material to clean up after the fact. Wants to if they can go back to putting a pile of ashes or cinders at the top or bottoms of the hills so if people get stuck they can get some out of the box and hopefully help them to get unstuck. George wanted to know if it would be possible if Council could put a stop sign at First and Allen because it is dangerous going through that intersection there. George Cervinka also wanted to know why the snow is being plowed to the one side of the street where all the cars are instead of the side where there are no cars. George said that the tall thin guy from the street department told him that the cylinder was broke and they could only tum it one way.

### **Public Safety**

Mr. Pavelko read the Police Report for the month of January, 2014.

Mr. Pavelko made a motion to approve the erection of a handicap parking space and sign for Margaret and Rosemary Protz in front of their residence located at 440 Second Street pending the submission of \$50.00 towards the cost of the sign, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

### **Highways and Street Lights**

Mr. Menendez made a motion to approve Amendment #6 to the Draft Engineering Services Agreement between the Borough of Donora and Gannett Fleming Engineering, Inc. of Pittsburgh, Pennsylvania for the engineering services, including labor and direct expenses, associated with the five year implementation requirements of the Department of Environmental Protection (DEP) mandated National Pollutant Discharge Elimination

System (NPDES) Municipal Separate Storm Sewer System (MS4) General PAG-13 Permit which expires on June 18, 2018 in the estimated amount of \$144,000.00 by authorizing the Borough of Donora's Council President to execute the amendment, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Menendez made a motion to approve the purchase of a 2005 Case 580SM II Serial Number N5C387124 4x4 front loader with rear extendable backhoe having 5999 operational hours and a gross weight of 19,930 pounds from Quarrick Equipment and Auctions, Inc. of Uniontown, Pennsylvania for the December 06, 2013 auction price bid of \$27,810.00, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (5): Nays: Mr. Kostolansky (1): Absent: Marie Trozzo (1). Motion carried.

Mr. Menendez made a motion to approve the purchase of a 2000 International Model 2654 Tandem Axle 20 ton hauling capacity dump truck with VIN 1HTGHADR7YH251006 having 68,578 miles and a Gross Vehicular Weight Rating of 56,000 pounds from Quarrick Equipment and Auctions, Inc. of Uniontown, PA for the February 06, 2014 auction price bid of \$13,910.00, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (4): Nays: Mr. Coulter and Mr. Kostolansky (2): Absent: Marie Trozzo (1). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of January, 2014

No Motions

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of January, 2014

Mr. Kostolansky made a motion to approve the replacement of all the exterior door locks of the Donora Municipal Building with locks that will operate with keys which cannot be duplicated. New keys will only be distributed to members of Council, the Mayor, the Borough Administrator, and the Chief of Police via a signed logbook. All exterior locks must be replaced within thirty days of the February 13, 2014 regular public Council meeting and the expense of the new locks and keys cannot exceed \$2,000.00, seconded by Mr. Coulter. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

### **Finance**

Mr. Menendez read the Bill Report for the month of January, 2014.

Mr. Menendez made a motion to accept the Bill Report for January, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Menendez read the Treasurer's Report for January, 2014.

Mr. Menendez made a motion to accept the Treasurer's Report for January, 2014 as read, seconded by Mr. Coulter. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.



Mr. Menendez read the Act 511 tax report for the Month of January 2014.

Mr. Menendez made a motion to accept the Act 511 tax report for the month of January, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Menendez read the Real Estate Tax Collector's Report for the month of January, 2014.

Mr. Menendez made a motion to accept the Real Estate Tax Collector's Report for the month of January, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Menendez read the payroll report for the month of January, 2014

Mr. Menendez made a motion to approve the passage of Resolution 2014-01 which sets the bond amount for the Borough of Donora's tax collector, Susan Vitalbo, at \$171,475.00 which is 30% of the \$571,583.00 of taxes collected in 2013, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Menendez made a motion to approve the payment of an insurance "makeup" premium for the coverage period of August 01, 2012 to August 01, 2013 in the amount of \$3,772.00 from CSC Insurance Options Company of Belle Vernon, PA for the Borough of Donora employees, excluding the Donora Fire Company Volunteers, for Workers Compensation Insurance Policy # 2H5609613 as the result of the required Commonwealth of PA premium audit for that period, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Menendez made a motion to approve the payment of an insurance "makeup" premium for the coverage period of August 01, 2013 to August 01, 2014 in the amount of \$2,631.00 from the CSC Insurance Options Company of Belle Vernon, PA for the Borough of Donora employees, excluding the Donora Fire Company Volunteers, for Workers Compensation Insurance Policy # 2Y5609614 as the result of a policy change for that period, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of January, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of January, 2014

Mr. Shawley Jr. made a motion to not approve the repository sale statement bid of Parcel ID #240-015-00-01-0008-00 in the bid amount of \$500.00 by bidder, Alex Nolan.

[Assessed to:	Daniel Dehaan
Date of Upset Sale:	09/25/2012
Date of Judicial Sale:	06/24/2013
Date of Bid:	01/06/2014
Notes:	Rejection of the repository bid by the Donora Council requires the purchase of the parcel for future demolition and removal]

Seconded by Mr. Pavelko, A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Shawley Jr. made a motion to not approve the repository sale statement bid of Parcel ID #240-016-00-05-0014-02 in the bid amount of \$500.00 by bidder, ARH Properties, LLC of Norfolk, Virginia.

[Assessed to: Fidelis Doh  
Date of Upset Sale: 09/25/2012  
Date of Judicial Sale: 06/24/2013  
Date of Bid: 01/02/2014  
Notes: Rejection of the repository bid by the Donora Council requires the purchase of the parcel for future demolition and removal]

Seconded by Mr. Pavelko, A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Shawley Jr. made a motion to not approve the repository sale statement bid of Parcel ID #240-013-00-02-0008-00 in the bid amount of \$500.00 by bidder, ARH Properties, LLC of Norfolk, Virginia.

[Assessed to: David Witham  
Date of Upset Sale: 09/25/2012  
Date of Judicial Sale: 06/24/2013  
Date of Bid: 01/02/2014  
Notes: Rejection of the repository bid by the Donora Council requires the purchase of the parcel for future demolition and removal]

Seconded by Mr. Pavelko, A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Shawley Jr. made a motion to not approve the repository sale statement bid of Parcel ID #240-045-08-03-0002-00 in the bid amount of \$500.00 by bidder, Ashley Vaccaro.

[Assessed to: David J. Lerner  
Date of Upset Sale: 09/25/2012  
Date of Judicial Sale: 06/24/2013  
Date of Bid: 02/10/2014  
Notes: Rejection of the repository bid by the Donora Council requires the purchase of the parcel for future demolition and removal]

Seconded by Mr. Pavelko, A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

Mr. Shawley made a motion to approve a one year addendum to the refuse disposal agreement between Fayette Waste LLC of Waltersburg, PA and the Borough of Donora for the period of January 01, 2014 through December 31, 2014 by authorizing the Donora Borough Council President to execute the agreement, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. (6): Nays: (0): Absent: Marie Trozzo (1). Motion carried.

### **President of Council**

An executive session was held on Thursday, February 6, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabra asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on January 9, 2014. Ms. Polkabra stated that the minutes stand as presented.

### **Mayor's Report**

### **Public Officials**

### **Old Business**

Jimmie Coulter inquired about the Bookkeeper and the Refuse Clerk being bonded as well. Council is going to look into that matter.

### **New Business**

### **Announcements for the public meeting:**

The Social Hall of the Donora Borough Building Complex is an emergency warming center for all residents of the Mid Mon Valley Monday through Friday from 8:30 AM until 4:30 PM. Additional hours will be available upon request depending upon the weather. If anybody is without heat during any cold spell, call the Borough offices at 724-379-6600 to schedule and utilize the Social Hall for warmth.

**ADJOURNMENT: 7:12 P.M.**

The Regular Meeting of the Donora Borough Council was held on March 13, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present were Mayor Lignelli, Borough Solicitor Justin Walsh, Police Chief James Brice, Code Enforcement Officer Tim Durka and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No bids to open

### **Public Address**

Terry Perrotta of 1169 Meldon Ave spoke to council about planting a tree in honor of Mary Beth Rabe up at Palmer Park. Terry Perrotta also notified council of a tote, with all kind of junk, on the corner of Meldon before you get to the Spanish Club. Council President, Ms. Polkabila, asked Dennis Fisher to get a Code Enforcement Officer to find out who lives at the house where the tote bag is. Lastly Terry spoke about her recycling. Terry wanted to know if the residents of Donora are going to get a refund because the number of recycling pickups has changed from 26 per year to 12 times per year. She also said that council should have put the schedule in the paper as well.

Tom Payne of 501 Allen Ave spoke to council about the parking garage. Mr. Payne said he paid \$20.00 for a parking permit every month and he never has a place to park. Council said that the police would have to enforce the parking in the garage if there is a function going on and they are parked where they shouldn't be. Council said that Mr. Pavelko will have to contact him directly with a solution.

Sheila Groomes of 109 Modisette Ave wants to know if there is something that can be done about all the mud and holes from cars parking on the sidewalk and street. Ms. Groomes said it is between Walnut and Chestnut. Tim Durka said that it has been a harsh winter and the mud is behind the curb line so that is not the Borough's responsibility. Council wanted to know if they could move the curb over and take out the strip of grass that is there and widen the street. Tim Durka said that he will send the street sweeper up there when the weather breaks to clean up the curb from the street. Council President asked Tim Durka if they could put gravel down to help stop the mud.

### **Public Safety**

Mr. Kostolansky read the Police Report for the month of February, 2014.

Mr. Kostolansky made a motion to ratify a new Collective Bargaining Agreement between the Borough of Donora And the uniformed Borough employees of the Donora Police Department of the Teamsters Local Union #205 for the retroactive period of January 01, 2013 through December 31, 2017 by authorizing the Donora Council President to execute the tentative Collective Bargaining Agreement, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mr. Kostolansky made a motion to approve the hiring of Timothy Alan Lemley Jr. of 402 Rostraver Road in Belle Vernon, PA 15012 as a part-time police officer with no benefits pending verification of his Act 120 certification and a background check, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

### **Highways and Street Lights**

Mr. Shawley made a motion to approve the drafting of Ordinance Number 1370, which will be an amendment to Ordinance Number 1349 of July 10, 2008 to increase the Sewer Line Maintenance Fee to \$5.00 per month to provide sufficient funds for the expenses of the five year implementation requirements of the Department of Environmental Protection (DEP) mandated National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) General PAG-13 Permit which expires on June 18, 2018, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mr. Shawley made a motion to approve the drafting of Ordinance number 1371 which will dedicate Orchard Avenue Extension as a 325.47 foot public road with a forty foot right of way that is located within the proposed Baseball Annex subdivision of the Donora Elementary Center property which is owned by the Ringgold School District Authority, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of February, 2014

No Motions

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of February, 2014

Mr. Kostolansky made a motion to approve a one year renewal of the contract for the floor cleaning services of the Donora Borough Municipal Building by the Bush Maintenance Services Company of Greensburg, PA for the period of June 01, 2014 through May 31, 2015 in the amount of \$265.00 per month, seconded by Mr. Coulter. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mr. Kostolansky made a motion to approve the creation of a bid specifications package and the subsequent publication of a Request For Proposals for the replacement of the 1977 circa 20 ton and 30 ton Heating Ventilation and Cooling rooftop units of the Donora Borough Building Municipal Complex located at the intersection of Sixth Street and Meldon Avenue, seconded by Mr. Coulter. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mr. Kostolansky made a motion to approve the creation of a job description and the subsequent publication for the request of employment applications for an Events Coordinator for the management of rental activities at the Donora Borough Building Municipal Complex's Social Hall, seconded by Mr. Coulter. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mr. Kostolansky made a motion to approve the employment of Armory Locksmiths of West Newton, PA to change all fourteen exterior door locks of the Donora Borough Building Municipal Complex as a security measure, to provide twenty keys, and to limit the expense of the installation to under \$2,000.00, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

## **Finance**

Mrs. Trozzo read the Bill Report for the month of February, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for February, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mrs. Trozzo read the Treasurer's Report for February, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for February, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of February 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of January, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mrs. Trozzo read the payroll report for the month of February, 2014

## **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of February, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of February, 2014

Mr. Shawley Jr. made a motion to approve a fire loss escrow reimbursement in the amount of \$ 14,821.51 plus any accrued interest to the estate of Gelinda D. Giles less a demolition and removal contracted amount of \$8,500.00 for a net distribution of \$6,321.51 plus any accrued interest to the estate for the fire loss insurance proceeds of a structure located at 1323 Fayette Avenue in Donora with a Parcel ID of 240-008-00-05-0009-00 which caught fire on December 08, 2013, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mr. Shawley Jr. made a motion to approve the re-appointment of P. Jane Ackerman of 79 Kenric Ave in Donora to the Borough of Donora's Zoning Board of Appeals for another term of three years, seconded by Mr. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried.

Mrs. Trozzo made a motion to approve the re-appointment of Dale C. Shawley Jr. of 91 Allen Avenue in Donora to the Borough of Donora's Planning Commission for another term of four years as permitted under the Commonwealth of PA's Borough Code of Act 43 of 2012, Article XI, Section 1104

Mr. Kostolansky made a motion to table the re-appointment of Dale C. Shawley Jr. of 91 Allen Avenue in Donora to the Borough of Donora's Planning Commission for another term of four years as permitted under the Commonwealth of PA's Borough Code of Act 43 of 2012, Article XI, Section 1104, seconded by Mr. Coulter. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Ms. Polkabila, and Mrs. Trozzo (4): Abstained: Dale Shawley Jr. (1) Nays: (0): Absent: Mr. Menendez and Mr. Pavelko (2). Motion carried to table the motion.

**President of Council**

An executive session was held on Thursday, March 6, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabila asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on February.13, 2014. Ms. Polkabila stated that the minutes stand as presented.

**Mayor s Report**

The mayor spoke about the road coming off of the bridge going down to route 906. The mayor said he spoke with Penn Dot and said that they agreed that they will fully redo that road by the end of the summer. The mayor said the reason the project is taking so long is because Penn Dot is waiting for funding.

**Public Officials****Old Business****New Business****Announcements for the public meeting:**

The Social Hall of the Donora Borough Building Complex is an emergency warming center for all residents of the Mid Mon Valley Monday through Friday from 8:30 AM until 4:30 PM. Additional hours will be available upon request depending upon the weather. If anybody is without heat during any cold spell, call the Borough offices at 724-379-6600 to schedule and utilize the Social Hall for warmth.

**ADJOURNMENT: 7:52 P.M.**

The Regular Meeting of the Donora Borough Council was held on April 10, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present were Mayor Lignelli, Borough Solicitor Justin Walsh, Police Chief James Brice, Fire Chief Patsy Vince, Building Supervisor Michael Petroske, and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

The replacement of the two HVAC units atop the Donora Municipal Building Project's sealed bids will be opened and read aloud at 6:00PM.

A single bid was received from the DeLatte Corporation of 506 Hudson Avenue in Monongahela, PA 15063 in the total amount of \$59,700.00, which includes the optional unit bid price for ancillary heaters. The bid was accompanied by a 10% bid bond in the form of a company check in the amount of \$5,970.00. The single bid will be forwarded to Chester Engineers of Charleroi, PA for verification of the contractor's qualifications and for conformity to the requirements of the bidder's packet, contract and agreement.

Mr. Kostolansky made a motion to table this bid until Chester Engineers had a chance to look over the proposal, seconded by Mr. Coulter. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion tabled.

### **Public Address**

Terry Perrotta, of 1169 Meldon, wanted to let council know that the bagster she asked about last month was gone so she thanked council for having the bagster removed. Terry Perrotta told council that she usually goes through the alley to go to her cousins and she usually turns down Thirteenth Street, by the Spanish Club, the street is full of pot holes. Terry also said that up on McKean, by Alvarez's old house, there is a bunch of junk. She wanted to know why code enforcement hasn't done anything about the property. She said that they must not go down past Tenth Street. Council said that the house down on Thirteenth Street was sent a letter and a citation will be issued if they don't clean it up.

George Cervenka spoke about a man going at top speed on First Street and said there could have been an accident. He wants to get a stop signs put in to avoid accidents at the intersection of First Street and Allen Avenue. Council told George they would look into it and see what they have to do to get a stop sign put there. Mr. Cervenka said there is a gigantic hole when you come up Third Street, when you tum onto Short Street. Mr. Cervenka wanted to know if they could have it patched.

### **Public Safety**

Mr. Pavelko read the Police Report for the month of March, 2014.

Mr. Pavelko made a motion to the hiring of Joshua Anthony Haines of 236 Waddell Avenue in Donora, PA 15033 as a full time police officer starting April 20, 2014 with full benefits and stipulating that employment as a full time police officer requires a full time Borough of Donora residency status within one year of a full time employee's hire date as per Ordinance# 1353, or the employee may be terminated, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.



Mr. Pavelko made a motion to the hiring of Robert Dennis Dorcon of 616 Third Street in Newell, PA 15466 as a full time police officer starting April 19, 2014 with full benefits and stipulating that employment as a full time police officer requires a full time Borough of Donora residency status within one year of a full time employee's hire date as per Ordinance# 1353, or the employee may be terminated, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (6): Nays: Mr. Coulter (1): Absent (0). Motion carried.

Mr. Pavelko made a motion to the hiring of John Paul Dytko of 402 752 Frank Street Rear in Pittsburgh, PA 15227 as a part time police officer with no benefits pending verification of his Act 120 certification and a background check, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Pavelko made a motion to approve an Animal Control Officer Agreement with Patsy Vince of 207 Brokaw Avenue in Donora, PA 15033 for the period of January 1, 2014 through December 31, 2014 at the rate of \$425.00 per month for a total of \$5,100.00 per year plus any Donora Council approved additional expenses, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Pavelko made a motion to approve the payment of \$3,067.26 for two complete sets of swift water rescue equipment consisting of a dry suit, a personal flotation device, a helmet, a pair of waterproof shoes, a pair of gloves, a whistle, a wa ing light and a knife for use by two of the seven Donora Fire Department's Volunteer Firemen who were recently certified for Donora's swift water rescue team, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Highways and Street Lights**

Mr. Menendez made a motion to approve the setting aside of the rules to adopt Ordinance Number 1370 on the first and final reading, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Menendez made a motion to approve the adoption of Ordinance Number 1370 which is an Ordinance amending Ordinance Number 1349 of the Borough of Donora, Washington County, Commonwealth of Pennsylvania, regarding the revision of the established sewer line maintenance fee that is collected by the Mon Valley Sewage Authority and reaffirming an existing agreement with the Mon Valley Sewage Authority and the City of Monessen which governs the collection, distribution and use of the collected fees by authorizing the Donora Council President to execute the Ordinance, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Menendez made a motion to approve the setting aside of the rules to adopt Ordinance Number 1371 on the first and final reading, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Menendez made a motion to approve the adoption of Ordinance Number 1371 which is an Ordinance of the Borough of Donora accepting, naming and designating a certain street currently connecting Orchard Avenue to the intersection of Weaver Avenue, Weaver Avenue Extension and Franklin Avenue and adopting the proposed name of the Street as Orchard Avenue Extension by authorizing the Donora Council President to execute the Ordinance, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Menendez made a motion to approve the drafting of Ordinance Number 1372 which is an Ordinance requiring all person, partnerships, businesses and corporations to obtain a permit for any construction or development; providing for the issuance of such permits; setting forth certain minimum requirement for new construction and development within areas of the Borough of Donora which are subject to flooding; and establishing penalties for any person who fail or refuse to comply with the requirements or provisions of this Ordinance, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of March, 2014

No Motions

### **Community Affairs and Municipal Building**

Mr. Coulter read the report for the banquet hall for the month of March, 2014

Mr. Menendez made a motion to re-appoint of Dale C. Shawley Jr. of 91 Allen Avenue in Donora to the Borough of Donora's Planning Commission for another term of four years as permitted under the Commonwealth of Pennsylvania's Borough Code of Act 43 of 2012, Article XI, and Section 1104, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Menendez, Mr. Pavelko, Ms. Polkabila, and Mrs. Trozzo (4): Nays: Mr. Coulter and Mr. Kostolansky (2): Absent (0) Abstained: Mr. Shawley (1). Motion carried.

Mr. Menendez made a motion to approve the reappointment of Dennis Gutierrez of 1400 Palmer Park Drive, P.O. Box 207 Donora, PA 15033 to the Borough of Donora's Planning Commission for another term of four years, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (5): Nays: Mr. Coulter and Mr. Kostolansky (2): Absent (0). Motion carried.

### **Finance**

Mrs. Trozzo read the Bill Report for the month of March, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for March, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of March 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of March, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the Treasurer's Report for March, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for March, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the payroll report for the month of March, 2014

Mrs. Trozzo made a motion to approve the payment of invoice #Donora001 in the amount of \$2,500.00 for the Fraud Investigative Service Company of Pittsburgh, PA for a 50% progress payment concerning investigative and analysis services, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo made a motion to approve the drafting of Ordinance Number 1373 that will be an Ordinance to delete Section 7.04 of Ordinance Number 1329 pertaining to the Police Pension Plan's "Killed in Service Survivor Benefit"; said Ordinance will be an amendment to Ordinance Number 1329 of July 10, 2008 and Ordinance Number 1243 of March 10, 1998 so the Borough of Donora can become legally compliant with the Commonwealth of Pennsylvania's Act 51 of 2009, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo made a motion to approve the passage of Resolution of 2014-02 which is a resolution of the Borough of Donora relative to the procurement of professional services for the municipal pension systems sponsored by the Borough and the adopting of a policy relating to potential conflicts of interest in the review of a proposal of the negotiation of a contract for the pension systems of the Borough of Donora based upon the requirements of Act 44 of 2009 by authorizing the Borough of Donora's Council President to execute the resolution, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of March, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of March, 2014

No Motions

### **President of Council**

An executive session was held on Thursday, April 3, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabila asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on March 13, 2014. Ms. Polkabila stated that the minutes stand as presented.

### **Mayor's Report**

The mayor wanted to take the opportunity, on behalf of Council, himself and people of Donora, to thank officer Dennison for his swift action in the dog mauling incident. He also wanted to recognize a few members of the fire department, Patsy Vince and others for their role in the dog mauling incident as well.

## **Public Officials**

### **Old Business**

### **New Business**

Mr. Menendez spoke about having river access in Donora. Mr. Menendez said that since Poly One is leaving town that he is going to see if they can give the Borough of Donora access to extend 8<sup>th</sup> Street all the way down to the river side. There is a tressell bridge there that they want to remove and widen and get a boat dock.

Marcellus shell is going to be huge for the plastic industry because you can make plastic out of the shell oil instead of the crude oil. They are going to put an oil refinery in Monaca, PA and this should mean an influx of taxes and an influx of money. Hopefully if everything works out well then some money should trickle down to the little towns like Donora.

Mr. Kostolansky said that it is an honor that Donora is hosting the monthly Tri County Boroughs Association meeting in Donora on Thursday April 17, at 7:00 pm and would like members of council to show up and represent the Borough of Donora.

### **Announcements for the public meeting:**

An Executive Session was held by the Council of the Borough of Donora on Tuesday, April 8, 2014 at 5:00 PM to discuss matters of employment as permitted by 65 PA. C.S.A. Section 708 of the Pennsylvania Sunshine Act P.L. 729, No. 93 of October 15, 1998.

The annual A.P. Delsandro Golf Tournament will be held at the Chippewa Golf Course in Bentleyville, PA on Sunday, August 10, 2014. Last year's proceeds are being used to refurbish the A.P. Delsandro Veteran's Memorial Garden located at Sixth Street and Meldon Avenue in Donora beside the Post Office. For additional information contact Paul Delsandro at (724) 379-4567, or Ron Delsandro at (724) 379-4174, or Tom Delsandro at (724) 379-5839, or by email at [tdelsandro@gmail.com](mailto:tdelsandro@gmail.com).

The Mayor and Council of the Borough of wish to commend officer William John Dennison III for his courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed his own life in jeopardy and saved the life of a young boy who was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.

The Mayor and Council of the Borough of wish to commend Donora resident Carol Kelemen for her courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed his own life in jeopardy and saved the life of a young boy who was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.

The Mayor and Council of the Borough of wish to commend Donora resident Roni Scott her courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed her own life in jeopardy and provided assistance and shelter to a young boy, which saved his life, when he was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.

The Mayor and Council of the Borough of wish to commend Animal Control Officer Patsy Vince for his courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed his own life in jeopardy and subdued a vicious pack of dogs that brutally mauled a young boy on the Six Hundred Block of Thompson Avenue, thereby preventing additional attacks by the dogs upon other residents.

**ADJOURNMENT: 7:17P.M.**

The Regular Meeting of the Donora Borough Council was held on May 8, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present were Mayor Lignelli, Borough Solicitor Justin Walsh, Police Chief James Brice, Fire Chief Patsy Vince, Building Supervisor Michael Petroske, and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Public meeting opening**

The Council meeting commenced with the presentation of Commendation of Heroism awards to six citizens for their actions during a vicious attack by a pack of dogs upon a six year old boy on the evening of March 26, 2014 within the 600 block of Thompson Avenue. Those citizens receiving the Heroism Commendations included:

- A. Police Officer William John Dennison III for his courageous Act of Heroism on the evening of March 26, 2014 when he unselfishly placed his own life in jeopardy and saved the life of a young boy who was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.
- B. Donora resident Roni Scott for her courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed her own life in jeopardy and provided assistance and shelter to a young boy, which saved his life, when he was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.
- C. Donora resident Carol Kelemen for her courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed his own life in jeopardy and saved the life of a young boy who was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.
- D. Donora Resident Gary William Hoover Jr. for his courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed his own life in jeopardy and provided assistance to a young boy which saved his life when he was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.
- E. Animal Control Officer Patsy Vince for his courageous act of heroism on the evening of March 26, 2014 when he unselfishly placed his own life in jeopardy and subdued a vicious pack of dogs that brutally mauled a young boy on the Six Hundred Block of Thompson Avenue, thereby preventing additional attacks by the dogs upon other residents.
- F. Donora resident Julius Manual James Harvey for his Tremendous courage which he displayed on the evening of March 26, 2014 when he valiantly defended himself as he was being viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.

### **Opening of Bids**

No opening bids

### **Public Address**

Fred Garcia of 97 Kemic Ave requested an explanation of why no Donora Council members attended the Bernie Galiffa memorial service at the Donora Municipal Building Social Hall on Thursday, April 24, 2014. Various Council members offered their condolences to the family of Bernie Galiffa and each explained that they had prior commitments including commitments from their places of employment. All Council members acknowledged the outstanding athletic achievements of Mr. Galiffa throughout the Mon Valley during his lifetime.

Terry Perrotta of 1169 Meldon Ave praised the Donora Street Department for their paving repairs of Twelfth Street between Meldon Ave and Mckean Ave. Mrs. Perrotta also indicated disappointment concerning the once a month recycling pickup by the Borough's refuse collector. She questioned why the recycling pickup days had diminished from twice a month to once a month if it was mandatory by state law to collect recycling items twice a month. Council members explained that the Borough is no longer required to collect recycling items since the Borough's population fell below 5,000 people according to the 2010 census. Council also stated that even though recycling is no longer required by the state, Donora Council decided to continue recycling to remain conscience of the environment but to reduce the number of collections to once monthly as stated in the current refuse contract with Fayette Waste. Mrs. Perrotta further enquired if additional recycling containers were available since her tow containers were not large enough to contain her recycled items over the course of a month. Council informed Mrs. Perrotta that there were only two recycling containers available for each residence and if anybody encountered a monthly overflow of their tow allotted recycling containers, to place the overflow in a tied plastic garbage bag and place it atop the full recycling containers for pickup on recycling day.

Kurt Wilson of 456 Fifth Street requested that he be permitted to donate two small saplings to the Borough to be planted within Palmer Park in honor of Arbor Day which is always the last Friday in April or on April 25<sup>th</sup> in 2014. Council members accepted the saplings donation and thanked Mr. Wilson for his community spirit.

Judy Suppo of Park Manor Road complained about her neighbor's dogs that periodically bark during the day when they are outside within their fenced yard. Mrs. Suppo was questioned by Council Concerning how often the dogs barked and if they barked after 9:00 PM. She replied the dogs bark for a few minutes every hour or so but the neighbor always brings their dogs into their residence for the evening. Police Chief James Brice noted that since the neighbor's dogs do not bark constantly and they do not bark after 9:00PM, the neighbor is not violating any Borough Ordinances or state laws.

### **Public Safety**

Mr. Pavelko read the Police Report for the month of April, 2014.

Mr. Pavelko made a motion to the hiring of Richard Michael Castagna of 1153 State Route 885 in Jefferson Hills, PA 15227 as a part-time police officer with no benefits pending verification of his Act 120 certification and a background check, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabla, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Pavelko made a motion to approve the erection of a handicap parking space and sign for Elta Pierre DeVariste, on behalf of her husband who is blind and confined to a wheelchair. The sign is to be installed in front of their residence located at 912 Meldon Ave pending verification of the proof of her husband's disability and the submission of \$50.00 towards the cost of the sign, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabla, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Highways and Street Lights**

Mr. Menendez made a motion to approve the payment of invoice # 051136.01\*3-13 dated April 4, 2014 in the amount of \$4,617.45 from Gannett Fleming, Inc. of Pittsburgh, PA for consulting engineering services in connection with the Donora Place Plan Sewer Extension Project Amendment #6 NPDES MS4 DEP mandated permit implementation program for the period of February 22, 2014 through March 21, 2014, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of April, 2014

Mr. Coulter made a motion to approve the execution of resolution number 2014-03 which is a resolution relative to an application submitted to the Department of Conservation and Natural Resources (DCNR) for a Community Conservation Partnership Program (C2P2) grant funds request for the creation of master site plans for the First Street Community Park and the Fifth Street Community Park projects including the availability of funds for the completion of the ongoing demolition and removal of the Fifth Street School building located at 480 Fifth Street in Donora, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of April, 2014

Mr. Kostolansky made a motion to approve the awarding of a contract for the replacement of the 20 ton and the 30 ton HVAC units atop the Donora Municipal Building and for the installation of a natural gas auxiliary heater system in the amount of \$59,700.00 as per the recommendations of the Borough's engineers, Chester Engineers of Charleroi, PA who have determined that the DeLattre Corporation of 505 Hudson Street in Monongahela is the lowest qualified bidder, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Finance**

Mrs. Trozzo read the Bill Report for the month of April, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for April, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of April, 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of April, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the Treasurer's Report for April, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for April, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the payroll report for the month of April, 2014

Mrs. Trozzo made a motion to approve the setting aside of the rules to adopt Ordinance Number 1373 on the first and final reading, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo made a motion to approve the Ordinance Number 1373 that will be an Ordinance to delete Section 7.04 of Ordinance Number 1329 pertaining to the Police Pension Plan's "Killed in Service Survivor Benefit"; said Ordinance will be an amendment to Ordinance Number 1329 of July 10, 2008 and Ordinance Number 1243 of March 10, 1998 so the Borough of Donora can become legally compliant with the Commonwealth of Pennsylvania's Act 51 of 2009, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

#### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of April, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of April, 2014

Mr. Shawley Jr. made a motion to approve the setting aside of the rules to adopt Ordinance Number 1372 on the first and final reading, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Shawley Jr. made a motion to approve Ordinance Number 1372 which is an Ordinance requiring all persons, partnerships, businesses and corporations to obtain a permit for any construction or development, providing for the issuance of such permits, setting forth certain minimum requirements for new construction and development within areas of the Borough of Donora which are subject to flooding and establishing penalties for any persons who fail or refuse to comply with the requirements or provisions of this Ordinance, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Shawley Jr. made a motion to approve the drafting of Ordinance Number 1374 which is an Ordinance amending Ordinance Numbers 1123, 1153, 1251 and 1327 concerning the pre-move in inspections of all residential rental properties within the Borough to ensure the safety and the continued decent living conditions of the tenant residents of the Borough of Donora, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

#### **President of Council**

An executive session was held on Thursday, May 1, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabila asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on April 10, 2014. Ms. Polkabila stated that the minutes stand as presented.



### **Mayor's Report**

Mayor Lignelli lauded the six citizens who made a difference on evening of March 26, 2014 placed their own lives in harm's way to save the life of the six year old boy who was viciously mauled by a pack of unleashed dogs on the Six Hundred Block of Thompson Avenue in Donora.

### **Public Officials**

### **Old Business**

### **New Business**

Councilmen Jimmie Coulter expressed his concerns about Palmer Park and the recent acts of vandalism which have occurred at the pavilions. Mr. Coulter requested increased patrols by the Police Dept and the part-time security guard. Mr. Coulter also wanted to see about replacing and repairing several wooden signs throughout the park. Council suggested that the Borough buy the equipment needed to fix and/or make new signs and use Borough employees to do the work.

Council made available, to everyone in attendance, a handout which listed 21 major projects within the Borough that they hope to have completed by the end of 2014. These projects included:

- a) Donora Sixth Street public parking garage restoration project
- b) Donora waterline/fire hydrant extension project
- c) Donora senior citizens' park and farmer's market project
- d) Donora sewer line extension project
- e) HVAC 20 ton and 30 ton units replacements atop the Donora Borough Building project
- f) Donora Social Hall computerized technology update and tables and chairs replacement project
- g) First Street Community Park initialization project
- h) Fifth Street School demolition and Fifth Street Community Park initialization project
- i) Donner Park Community Gardens, First Cultivation Year project
- j) NPDES DEP MS4 storm water separation implementation project
- k) Baseball Annex subdivision from Ringgold School District project
- l) Eighth Street river access and boat dock project
- m) Rail Freight Assistance Program grant for MIDA Donora Southern Railroad project
- n) Transportation improvement projects via PennDot and the DCED Act 89 grants application for streets, sidewalks, streetscapes and etc.
- o) Demo and removal of 24 dilapidated and dangerous structures within the Borough
- p) Local Government Academy Graduate Student Intern project
- q) Codification of all 1373 Borough Ordinance via computer digitization project
- r) Organization of the Borough's land bank project
- s) Replacement of the Borough's street sign project
- t) Organization and computer digitization of Borough records projects
- u) Replacement of the computer network in the Donora Borough Building including the establishment of a Donora Borough website project

**Announcements for the public meeting:**

The annual A.P. Delsandro Golf Tournament will be held at the Chippewa Golf Course in Bentleyville, PA on Sunday, August 10, 2014. Last year's proceeds are being used to refurbish the A.P. Delsandro Veteran's Memorial Garden located at Sixth Street and Meldon Avenue in Donora beside the Post Office. For additional information contact Paul Delsandro at (724) 379-4567, or Ron Delsandro at (724) 379-4174, or Tom Delsandro at (724) 379-5839, or by email at [tdelsandro@grnail.com](mailto:tdelsandro@grnail.com).

**ADJOURNMENT: 7:04 P.M.**

The Regular Meeting of the Donora Borough Council was held on June 12, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present were Mayor Lignelli, Police Chief James Brice, Street Commissioner Tim Durka, Fire Chief Patsy Vince and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No opening bids

### **Public Address**

Representatives of the Tri County Lodge 252 of the Masons made a presentation. They gave out First Responder Recognition Awards to the first responders. Awards were presented to the fire department, police department and the mayor.

Louise Kowall spoke to council about her neighbor's grass needing cut. She was told by Tim Durka that the owner lives out of state and they tried to contact them but have had no luck in getting a response. Mrs. Kowall also wanted to inform council about Cypress Way behind her property having pot holes and being completely tom up at the end of the street.

Tom Payne spoke about the house that was tom down on Third and Allen but says the tree was left and it is hanging and so overgrown that it is blocking the line of sight when trying to tum or go straight at that intersection. Tim Durka said to give him a couple of days and they would take care of it.

John Morris spoke about McKean Manor, he said that McKean Manor was given a list of things to fix and they fixed them but there is always something else that the cod office wants them to do. John Morris said no matter what, nothing is ever good enough. Tim Durka said he did another inspection and progress was made but there are still a few code violations. Tim Durka said that the state revoked his license and even if he re-inspects the property the license to operate is still under appeal.

Robbie, the owner of McKean Manor, also spoke to council in regards to McKean Manor as well. He states that his license is revoked but he is just waiting to get his building up to code. He said that Tim Durka is dragging his feet to issue him an occupancy permit. Robbie said that MCS came in to do an inspection and said that Mr. Durka was in the building on the 10<sup>th</sup> and told him that he needed a permit to paint but Tim Durka said he wanted him to get the permit for the replacement of doors and electrical work not for the paint. Council President Karen Polkabila said that instead of arguing about the issues that they will schedule an appointment to discuss everything. Monday Morning at 9:00am they will meet with code.

Tammie Griffis also spoke to council on behalf of McKean Manor. She also stated that they have complied with everything but have still been given the run around. She said that they were issued an occupancy permit and a building permit and they both were revoked by Tim Durka. Tammie Griffis wanted to know if that was proper protocol. Time Durka said the occupancy permit was issued by a third party inspector, Mr. Ivory, and the inspector does not represent the Borough of Donora. Tammie Griffis wanted to know what the difference between a zone inspector and a zone officer? Ms. Griffis said that if council doesn't know the answer then she wants to know who does. Ms. Polkabila said that Ms. Griffis can continue issuing her complaints at the scheduled meeting that was changed from Monday at 9:00 am to Tuesday at 9:00 am instead.

### **Public Safety**

Mr. Pavelko read the Police Report for the month of May, 2014.

No motions

### **Highways and Street Lights**

Mr. Menendez made a motion to approve a 20 feet permanent right-of-way on parcel ID 240-013-00-06-0004-01 with the Mon Valley Sewage Authority concerning the DEP mandated Storm Water Separation Project at the location of the parking lot situated across from 685 Meldon Ave, the senior high rise building, by authorizing the Donora Council President to execute the right-of-way, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Menendez made a motion to approve the payment of invoice #051136.01\*4-991405 dated May 27, 2014 in the amount of \$8,097.40 from Gannett Fleming, Inc of Pittsburgh, PA for consulting engineering services in connection with the Donora Place Plan Sewer Extension Project Amendment # 6 NPDES MS4 DEP mandated permit implementation program for the period of March 22, 2014 through May 02, 2014, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Menendez made a motion to approve the release of the \$100,000.00 road bond that was posted by the principal, Geokinetics USA Corporation of 1500 Citywest Boulevard, Suite 800 in Houston, TX 77042 and the U.S. Specialty Insurance Company of 13403 Northwest Freeway in Houston, TX 77040, concerning the recent 3D seismic surveying activities within the borough for their search of additional Marcellus Shale gas reserves by authorizing the Donora Council President to release the surety road bond in its entirety, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Menendez made a motion to approve the execution of Resolution Number 2014-05 which is a resolution of the Borough of Donora relative to an application submitted to the PA Dept of Transportation through the Multimodal Transportation Fund as created by Act 89 of 2013 of the Commonwealth of PA requesting funds in the amount of \$115,000.00 for the repair and rehabilitation of the Third Street Bridge located on Thompson Avenue and crossing over Third Street in Donora, PA by authorizing the Donora Council President to execute the resolution, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of May, 2014

Mr. Coulter made a motion to approve the execution of Resolution Number 2014-04 which is a resolution of the Borough of Donora relative to an application submitted to the Commonwealth Financing Agency via the Department of Community and Economic Development through the Marcellus Legacy Fund as created by Act 13 of 2012 of the Commonwealth of PA requesting funds in the amount of \$250,000.00 for the construction of an Americans with Disabilities Act compliant Veterans Memorial Pavilion located within Palmer Regional Park in Donora, PA by authorizing the Donora Council President to execute the resolution, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr.

Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Coulter made a motion to approve the re-appointment of Timothy Durka of 122 Castner Ave in Donora to the Borough of Donora's Parks and Recreation Board for another term of five years, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mr. Coulter made a motion to approve the Donora Elementary Center Baseball Annex subdivision plans of parcel ID 240-020-00-00-0001-00 between the donor, the Ringgold School District Authority and the donee, the Borough of Donora, by authorizing the Donora Council President to execute the subdivision plan documents, seconded by Mrs. Trozzo. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of May, 2014

Mr. Kostolansky made a motion to approve the payment of invoice #21167 dated June 4, 2014 in the amount of \$4,766.00 from Ridgeview Home Improvements of Stockdale, PA for the complete replacement of the Donora Fire Station North garage door including the lift motor, all new mounting hardware and labor as the result of the door's failure on May 25, 2014 when it crashed to the floor while being opened, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Finance**

Mrs. Trozzo read the Bill Report for the month of May, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for May, 2014 as read, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of May, 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of May, 2014 as read, seconded by Mr. Shawley. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the Real Estate Tax Collector's Report for the month of May, 2014.

Mrs. Trozzo made a motion to accept the Real Estate Tax Collector's Report for the month of May, 2014 as read, seconded by Mr. Pavelko. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the Treasurer's Report for May, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for May, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

Mrs. Trozzo read the payroll report for the month of May, 2014

Mrs. Trozzo made a motion to approve the payment of invoice # Donora002 (Final) in the amount of \$2,500.00 from the Fraud Investigative Service Company of Pittsburgh, pA for the final payment concerning investigative and analysis services, seconded by Mr. Menendez. A vote was taken to the call of Roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabra, Mr. Shawley Jr. and Mrs. Trozzo (7): Nays: (0): Absent (0). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of May, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of May, 2014

No motions

### **Pre dentofCouncil**

An executive session was held on Thursday, June 5, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabra asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on May 8, 2014. Ms. Polkabra stated that the minutes stand as presented.

### **Mayor's Report**

The mayor spoke about all the activities the Borough of Donora will be having this summer. He spoke about the Music in the Park concerts that will be held at Palmer Park.

### **Public Officials**

### **Old Business**

Mr. Kostolansky spoke about Kathy Polachek and the Music in the Park concerts. Mr. Kostolansky said that the Rotary should be mentioned as well as the Hospital and local 592 in connection with this event.

### **New Business**

A position on the Borough of Donora Parks and Recreation Board has been vacated. Any resident of the Borough of Donora interested in filling the vacancy is requested to submit a letter of intent to the Donora Council to be considered for the board seat. Letters of intent will be received without a deadline until further notice.

Marie Trozzo said she seen a small child riding a bike on the side of the street but was concerned for the child's safety and wanted to know if the police department could sponsor a bike safety event and possibly pass out helmets. Karen Polkabra said to check with UPMC to see if they would offer a program to help with bike safety and helmets.

### **Announcements for the public meeting:**

The start of the "Music in the Park" free summer concert series will be held at the Damon Garde outdoor stage in Palmer Park on Sunday June 15, 2014 from 6:00 PM until 8:00 PM with the "Mon-Valley Jazz Ensemble" as the venue's kick-off orchestra. Five additional "Music in the Park" performances will be held at the same location and times on the following dates:

The Electromotives on Sunday June 29, 2014  
Frankie and Friends on Sunday July 13, 2014  
The Townsmen plus One on Sunday July 27, 2014  
Good Ship Gibraltar on Sunday August 24, 2014  
Wally Gingers Orchestra on Sunday August 31, 2014

All concerts are provided by the Tri-County Federation of Musicians Local 592 of the American Federation of Musicians through the cooperation of the Music Performance Trust Fund and the Donora Rotary Club. Light refreshments and food will be offered by local non-profit organizations.

The Donora Volunteer Fire Company Station 66 will be hosting their annual Car Cruise on July 20, 2014 at Palmer Park from 10:00 AM until 4:00 PM with \$5.00 car entry registrations being conducted from 10:00 AM until 12:00 noon. The first 100 car registrations will receive a "goody bag" and a trophy will be presented for first place. Light refreshments and food will be offered with all proceeds benefiting the Donora Fire Company. Contact Tom Fronzaglio at 724-323-7323 for additional details.

The Donora Volunteer Fire Company Station 66 will be hosting their annual Ethnic Days Street Fair on Friday, August 01 and Saturday, August 02 this summer at the location of Sixth Street and McKean Avenue with festivities beginning at 12:00 noon on Friday. Disc Jockeys, the battle of the barrel contest, a flea market and a performance by local recording artist, Jae Sloan. Local vendors will be offering food and refreshments. A parade will be conducted on Saturday at 6:00 PM followed by a live performance by Nashville recording artist, Dallas Marks. All proceeds will benefit the Donora Fire Company. Contact Tom Fronzaglio at 724-323-7323 for additional details.

The annual A.P. Delsandro Golf Tournament will be held at the Chippewa Golf Course in Bentleyville, PA on Sunday, August 10, 2014. Last year's proceeds are being used to refurbish the A.P. Delsandro Veteran's Memorial Garden located at Sixth Street and Meldon Avenue in Donora beside the Post Office. For additional information contact Paul Delsandro at (724) 379-4567, or Ron Delsandro at (724) 379-4174, or Tom Delsandro at (724) 379-5839, or by email at [tdelsandro@gmail.com](mailto:tdelsandro@gmail.com).

**ADJOURNMENT: 6:59PM**

The Regular Meeting of the Donora Borough Council was held on July 10, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council Vice President Jason Menendez and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo. Also present were Mayor Lignelli, Police Chief James Brice and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No opening bids

### **Public Address**

Jim Dodd spoke to council in regards to the Ringgold School District and his concern as a parent. He said that they need to try and stop Ringgold School District from selling the Donora Elementary Center. Mr. Dodd said that Monongahela voted to file an injunction to try and stop Ringgold School District from selling Monongahela Elementary Center and he feels that's what the Borough of Donora should do as well. Mr. Dodd feels that the buildings should be left in case Ringgold School District ever has an emergency and needs to use those buildings.

### **Public Safety**

Mr. Pavelko read the Police Report for the month of June, 2014.

Mr. Pavelko made a motion to approve the purchase of a used 2011 Ford Crown Victoria Police Interceptor vehicle from Ranker Lincoln, Inc. of Connellsville PA on June 18, 2014 with a VIN# of 2FABP7BVX134496, odometer reading of 38,396 miles and having a remaining manufacturer's warranty of five years or 60,000.00 miles for the purchase price of \$9,900.00, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

### **Highways and Street Lights**

Mr. Pavelko made a motion to approve the payment of invoice# 051136.C\*5-8265961 dated June 16, 2014 in the amount of \$975.34 from Gannett Fleming, Inc. of PGH, PA for consulting engineering services in connection with the Donora Place Plan Sewer Extension Project for PENNVEST administration for the period of May 03, 2014 through May 30, 2014, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mr. Pavelko made a motion to approve the payment of invoice# 051136.01\*5-8265960 dated June 16, 2014 in the amount of \$3,137.97 from Gannett Fleming, Inc. of PGH, PA for consulting engineering services in connection with the Donora Place Plan Sewer Extension Project Amendment #6NPDES MS4 DEP mandated permit implementation program for the period of May 03, 2014 through May 30, 2014, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mr. Pavelko made a motion to approve the payment of invoice# 051136.C\*6-6 dated July 8, 2014 in the amount of \$125.87 from Gannett Fleming, Inc. of PGH, PA for consulting engineering services in connection with the Donora Place Plan Sewer Extension Project for PENNVEST administration for the period of March 31, 2014 through June 27, 2014, seconded by Mrs. Trozzo. A vote was taken to the call of roll:



Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mr. Pavelko made a motion to approve the payment of invoice# 051136.01\*6-5 dated July 8, 2014 in the amount of\$4,971.98 from Gannett Fleming, Inc. of PGH, PA for consulting engineering services in connection with the Donora Place Plan Sewer Extension Project Amendment # 6 NPDES MS4 DEP mandated permit implementation program for the period of May 31, 2014 through June 27, 2014, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mr. Pavelko made a motion to approve the execution of Resolution Number 2014-07 which is a resolution of the Borough of Donora relative to a five year Winter Municipal Traffic Services Agreement between the PA Department of Transportation and the Borough of Donora for the winter seasons of 2014 though 2019 by authorizing the Donora Council Vice President to execute the resolution, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of June, 2014.

No Motions

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of June, 2014

Mr. Coulter made a motion to approve a joint effort between the community of Monongahela and the Borough of Donora via each community's solicitors to pursue legal actions against the Ringgold School District to prevent the sale of the Monongahela and Donora Elementary Center buildings and properties before the scheduled auction sale for both properties on August 6, 2014, seconded by Mr. Pavelko. A vote was taken to the call ofroll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

### **Finance**

Mrs. Trozzo read the Bill Report for the month of June, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for June, 2014 as read, seconded by Mr. Shawley. A vote was taken to the call ofroll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of June, 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of June, 2014 as read, seconded by Mr. Shawley. A vote was taken to the call ofroll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mrs. Trozzo read the Real Estate Tax Collector's Report for the month of June, 2014.

Mrs. Trozzo made a motion to accept the Real Estate Tax Collector's Report for the month of June, 2014 as read, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mrs. Trozzo read the Treasurer's Report for the month of June, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for June, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mrs. Trozzo read the payroll report for the month of June, 2014

Mrs. Trozzo made a motion to approve the payment of invoice dated July 1, 2014 for the down payment renewal charges for the Workers Compensation Insurance Policy number 05961698 in the amount of \$4,633.00 from the State Workers' Insurance Fund of the PA Department of Labor and Industry for the Donora Volunteer Fire Department for the period of August 1, 2014 through August 1, 2015, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mrs. Trozzo made a motion to approve Resolution # 2014-06 which authorizes the payment of \$3,868.00 from the Borough of Donora to the Mid Mon Valley Transit Authority (MMVTA) pursuant to 74 Pa. C.S. Section 1513 for fiscal year 2014 to 2015 so that matching funds can be received from the Commonwealth of Pennsylvania by the MMVTA for operational expenses by authorizing the Donora Council Vice President to execute the resolution, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

Mrs. Trozzo made a motion to approve the payment of invoice # 462903 in the amount of \$2,050.00 dated June 23, 2014 from Maher Duessel, Certified Public Accountants, of PGH, PA for the final payment for professional services rendered in connection with the financial audit of the Borough of Donora for the year ended of December 31, 2012, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Ms. Polkabila (1). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of June, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of June, 2014

No motions

### **Vice President of Council**

An executive session was held on Thursday, July 3, 2014 at 6:00 P.M. in the Donora Municipal Building.

Mr. Menendez asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on June 12, 2014. Mr. Menendez stated that the minutes stand as presented.

## **Mavor's Report**

Mayor Lignelli read a proclamation for Ernest Kane and declared that Wednesday August 13, 2014 would be known as Ernest Thomas Kane Day.

## **Public Officials**

## **Old Business**

## **New Business**

Dennis Fisher, Administrator/Secretary/Treasurer, wanted to acknowledge intern, Amanda Loutitt, for her help with Borough Ordinances, grant writing, the MS4 permit for the DEP among other things. Mr. Fisher said Amanda has been a great help here at the Borough of Donora.

## **Announcements for the public meeting:**

A position on the Borough of Donora Parks and Recreation Board has been vacated. Any resident of the Borough of Donora interested in filling the vacancy is requested to submit a letter of intent to the Donora Council to be considered for the board seat. Letters of intent will be received without a deadline until further notice.

The start of the "Music in the Park" free summer concert series will be held at the Damon Garde outdoor stage in Palmer Park on Sunday July 13, 2014 from 6:00 PM until 8:00 PM with Frankie and Friends as the featured orchestra. Three additional "Music in the Park" performances will be held at the same location and times on the following dates:

The Townsman Plus One on Sunday July 27, 2014  
 Good Ship Gibraltar on Sunday August 24, 2014  
 Wally Gingers Orchestra on Sunday August 31, 2014

All concerts are provided by the Tri-County Federation of Musicians Local 592 of the American Federation of Musicians through the cooperation of the Music Performance Trust Fund and the Donora Rotary Club. Light refreshments and food will be offered by local non-profit organizations.

The Donora Volunteer Fire Company Station 66 will be hosting their annual Car Cruise on July 20, 2014 at Palmer Park from 10:00 AM until 4:00 PM with \$5.00 car entry registrations being conducted from 10:00 AM until 12:00 noon. The first 100 car registrations will receive a "goody bag" and a trophy will be presented for first place. Light refreshments and food will be offered with all proceeds benefiting the Donora Fire Company. Contact Tom Fronzaglio at 724-323-7323 for additional details.

The Donora Volunteer Fire Company Station 66 will be hosting their annual Ethnic Days Street Fair on Friday, August 01 and Saturday, August 02 this summer at the location of Sixth Street and McKean Avenue with festivities beginning at 12:00 noon on Friday. Disc Jockeys, the battle of the barrel contest, a flea market and a performance by local recording artist, Jae Sloan. Local vendors will be offering food and refreshments. A parade will be conducted on Saturday at 6:00 PM followed by a live performance by Nashville recording artist, Dallas Marks. All proceeds will benefit the Donora Fire Company. Contact Tom Fronzaglio at 724-323-7323 for additional details.

The annual A.P. Delsandro Golf Tournament will be held at the Chippewa Golf Course in Bentleyville, PA on Sunday, August 10, 2014. Last year's proceeds are being used to refurbish the A.P. Delsandro Veteran's Memorial Garden located at Sixth Street and Meldon Avenue in Donora beside the Post Office. For additional information contact Paul Delsandro at (724) 379-4567, or Ron Delsandro at (724) 379-4174, or Tom Delsandro at (724) 379-5839, or by email at [tdelsandro@grnail.com](mailto:tdelsandro@grnail.com).

The dedication ceremony of the renaming of Washington Drive to Towler Way will be held on Friday, August 15, 2014 at 2:00 PM at the intersection of Second Street Extension and Washington Drive to commemorate the athletic accomplishments of Deacon Dan Towler who grew up on Washington Drive and played football for Donora High School, Washington & Jefferson College and professionally for the Los Angeles Rams.

**ADJOURNMENT: 6:50 PM**

The Regular Meeting of the Donora Borough Council was held on August 14, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present were Borough Solicitors Ray Amatangelo and Justin Walsh, Police Chief James Brice, Street Commissioner Tim Durka, Fire Chief Patsy Vince and Administrator/Secretary/Treasurer Dennis C. Fisher. Mr. Pavelko was absent due to an illness.

### **Opening of Bids**

No opening bids

### **Public Address**

Dave Vayansky spoke with council about his property that was damaged when the Borough of Donora removed a building right next to his. He said that he was never compensated by the Borough for the damage. Dennis Fisher informed council that the claim was submitted to the insurance company and the claim was denied. Council said that if the claim was denied then they can't pay him for any damage and that he would have to take legal action if he wants compensation.

George Cervenka spoke to council about stop signs being put up at 1<sup>st</sup> and Allen. He inquired about the stop signs earlier this year and has not heard anything back from council. Council said that the stop signs could be put up and that they would look and see if they have some extra signs at the street garage. Mr. Cervenka also spoke about the tree at the top of Third and Allen and wants to have it removed from the property so that people can see cars coming up Third Street Hill. Council asked Tim Durka to cut the tree down and see if people would want the wood for fire wood.

Dora Johnson spoke with council in regards to looking for another company for recycling hauling. She said that once per month is not enough. Council responded to that request by stating there is a current contract and once that contract is over they will look into changing that once per month recycling pickup but right now there is nothing that can be changed. Council suggested that the borough give Dora a couple more bins for the time being. She wanted to know about having a television picked up for recycling as well. Council said that if she calls the borough garage someone will come and pick the television up or she can take it down to the garage and put it in or by the box truck.

Catherine Everley spoke to council about poison ivy and poison oak that is overgrown onto her property. John Cupper owns the property and is not maintaining the property and Catherine Everley wants council to instruct John Cupper to cut the ivy and maintain the property. Catherine Everley also spoke to council about the police going past her house excessively. She said that her son was in trouble but does not live with her and the police are always out by her house all hours of the night.

### **Finance**

Mrs. Trozzo read the Bill Report for the month of July, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for July, 2014 as read, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of July, 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of July, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo read the Real Estate Tax Collector's Report for the month of July, 2014.

Mrs. Trozzo made a motion to accept the Real Estate Tax Collector's Report for the month of July, 2014 as read, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo read the Treasurer's Report for the month of July, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for July, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo read the payroll report for the month of July, 2014

Mrs. Trozzo made a motion to approve the payment of invoice # 463134 in the amount of \$6,000.00 dated 8/06/2014 from Maher Duessel, Certified Public Accountants, of PGH, PA for a progress billing for professional services rendered in connection with the 2013 financial audit of the Borough of Donora, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo made a motion to approve the financial requirement and minimum municipal obligation for the Non-Uniform Pension Plan in the amount of \$14,931.00 for fiscal year 2015 because the pension fund is currently underfunded by that amount by authorizing the Council President to certify the document, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo made a motion to approve the financial requirement and minimum municipal obligation for the Uniform Police Pension Plan in the amount of \$0.00 for fiscal year 2015 because the pension fund is currently overfunded by authorizing the Council President to certify the document, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo made a motion to approve the payment of policy #2000000131114 dated July 24, 2014 in the amount of \$3,930.00 from AmeriHealth Casualty Services of Philadelphia, PA for Municipality Liability Insurance for Errors and Omissions for the period of August 1, 2014 through August 1, 2015, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo made a motion to approve the payment of policy #100000016100114 dated July 24, 2014 in the amount of \$40,826.00 from AmeriHealth Casualty Services of Philadelphia, PA for Workers Compensation for all Borough employees except the Donora Volunteer Fire Department for the period of August 1, 2014 through August 1, 2015, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mrs. Trozzo made a motion to approve the execution of three 36 month Comcast Business Service Order Agreements including agreement #7785020 for the Donora Administrative Offices, Agreement #7901619 for the Lauerman Pavilion at Palmer Park and agreement #7844443 for the Donora Borough Street Department garage to provide

business class internet access and telephone service at a savings of \$4,000.00 per year as compared to the Borough's current levels of service by authorizing the Donora Council President to execute the three agreements, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of July, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of July, 2014

Mr. Shawley made a motion to approve the drafting of Ordinance # 1376 concerning the Borough's Storm Water Separation Management Practices. The passage of this Ordinance is required by the DEP to satisfy the implementation of the Borough's MS4 permit, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of July, 2014.

Mr. Coulter made a motion to approve the appointment of Devlin Fisher of 625 First Street in Donora to fill the vacant seat on the Borough of Donora's Parks and Recreation Board, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of July, 2014

Mr. Kostolansky made a motion to approve the payment of invoice # 12923 dated July 21, 2014 in the amount of \$59,700.00 from DeLattre Corporation of 505 Hudson Street in Monongahela, PA for the replacement of the 20 ton and the 30 ton HVAC units and the installation of the auxiliary emergency backup natural gas heater unit atop the Donora Borough Building, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mr. Kostolansky made a motion to approve the submission of bid offers by the Borough of Donora's Administrator for the purchase of the Donora Elementary Center and property having parcel ID's of 240-020-00-00-0001-00 and 240-020-00-00-0009-00 and having a set maximum bid amount as determined by the Council of the Borough of Donora at an Executive Session of Council that was held just prior to the regular public council meeting of Thursday, August 14, 2014, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez and Mr. Shawley (4): Nays: Mrs. Trozzo (1): Absent: Mr. Pavelko (1): Abstained: Ms. Polkabila (1). Motion carried.

### **Public Safety**

Mr. Kostolansky read the Police Report for the month of July, 2014.

Mr. Kostolansky made a motion to approve the hiring of Kenneth Alan Gluth of 121 Lakeview Drive in Washington, PA as a part-time Police Officer pending verification of his Act 120 certification and a background check, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms.

Polkabla, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mr. Kostolansky made a motion to approve the purchase of a used 2011 Ford Crown Victoria Police Interceptor vehicle from Ranker Lincoln, Inc. of Connellsville, PA on July 02, 2014 with VIN# 2FABP7BV6BX134494, an odometer reading of 38,205 miles and having a remaining manufacturer's warranty of five years or 60,000.00 miles for the purchase price of \$9,900.00, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabla, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

### **Highways and Street Lights**

Mr. Menendez made a motion to approve the installation of a handicap parking space and sign for Darlene Janie Gilmore in front of her residence located at 935 Heslep Ave pending verification of the proof of her disability and the submission of \$50.00 towards the cost of the sign, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabla, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

Mr. Menendez made a motion to approve the drafting of amending Ordinance #1375 concerning the residency requirements for all of the full time employees of the Borough of Donora, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabla, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: Mr. Pavelko (1). Motion carried.

### **Vice President of Council**

An executive session was held on Thursday, August 7, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabla asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on July 10, 2014. Ms. Polkabla stated that the minutes stand as presented.

### **Mayor's Report**

### **Public Officials**

### **Old Business**

The dedication ceremony of the renaming of Washington Drive to Deacon Dan Towler Way will be held on Friday, August 15, 2014 at 2:00 PM at the intersection of Second Street Extension and Washington Drive to commemorate the athletic accomplishments of Deacon Dan Towler who grew up on Washington Drive and played football for Donora High School, Washington & Jefferson College and professionally for the Los Angeles Rams. A reception will follow the renaming ceremony at the Donora Borough Building Social Hall where additional speeches will be delivered and lunch with light refreshments will be served.

### **New Business**

As part of the Borough of Donora's Community Development Block Grant Funds Distribution, a portion of these CDBG funds are set aside for Borough residents who meet certain household income requirements for loans under the auspices of housing and urban development. Those Borough residents who qualify for these loans may use the funds to repair their roofs, windows, furnaces, and the like. As a requirement of the



Housing and Urban Development Program and the Community Development Block Grant Program, public disclosure for elected officials who qualify for these loans is mandatory. Donora Councilman, Jim Coulter, has applied and has qualified for such a loan and this public disclosure is being written into the Borough of Donora's official public record as minutes of the Tuesday, August 14, 2014 regular public Council meeting.

**Announcements for the public meeting:**

Mr. Kostolansky read the proclamation declaring August 14, 2014 as Gene Svrcek day.

Mr. Kostolansky read the proclamation declaring August 15, 2015 as Deacon Dan Towler day.

The continuation of the "Music in the Park" free summer concert series will be held at the Damon Garde outdoor stage in Palmer Park on Sunday August 24, 2014 from 6:00 PM until 8:00 PM with the band, "Good Ship Gibraltar", as the venue's fifth concert. One additional "Music in the Park" performance will be held at the same location and time on the following date:

Wally Gingers Orchestra on Sunday August 31, 2014

All concerts are provided by the Tri-County Federation of Musicians Local 592 of the American Federation of Musicians through the cooperation of the Music Performance Trust Fund and the Donora Rotary Club. Light refreshments and food will be offered by local non-profit organizations.

**ADJOURNMENT: 7:10 PM**

The Regular Meeting of the Donora Borough Council was held on September 11, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present was Borough Solicitor Ray Amatangelo and Justin Walsh, Fire Chief Patsy Vince, Building Supervisor Mike Petroske and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No opening bids

### **Public Address**

George Cervenka spoke to council about stop signs being put up at 1<sup>st</sup> and Allen. He inquired about the stop signs earlier this year and has not heard anything back from council. Mr. Cervenka wanted to know why the stop signs were not put up yet.

### **Finance**

Mr. Coulter read the Bill Report for the month of August, 2014.

Mr. Coulter made a motion to accept the Bill Report for August, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Coulter read the Act 511 tax report for the Month of August, 2014.

Mr. Coulter made a motion to accept the Act 511 tax report for the month of August, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Coulter read the Real Estate Tax Collector's Report for the month of August, 2014.

Mr. Coulter made a motion to accept the Real Estate Tax Collector's Report for the month of August, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Coulter read the Treasurer's Report for the month of August, 2014.

Mr. Coulter made a motion to accept the Treasurer's Report for August, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Coulter read the payroll report for the month of August, 2014

Mr. Coulter made a motion to approve the final payment for an invoice dated 8/1/2014 for the workers compensation insurance policy number 05961698 in the amount of \$8,131.00 from the State Worker's Insurance Fund of the Pennsylvania Department of Labor and Industry for the Donora Volunteer Fire Department for the period of August 1, 2014 through August 1, 2015, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Coulter made a motion to approve the payment of invoice #TBA for account #1224 dated August 19, 2014 in the amount of \$1,595.00 from the Freedom Systems Corporation of Eagleville, PA for the 2014 year end processing of the Borough's Prism accounting software which includes an early payment discount savings of \$200.00 if the invoice is paid by September 30, 2014, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of August, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of August, 2014

Mr. Shawley made a motion to approve the sale of land Parcel ID 240-027-00-04-0001-00 located at 210 Allen Ave, an empty lot, to Thomas Fronzaglio of 436 Kenneth Street in Donora for its fair market value of \$600.00, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Shawley made a motion to approve the publishing of a request for proposals for a new refuse hauling agreement for the Borough of Donora because the current refuse hauling agreement with Fayette Waste of Waltersburg, PA will expire on December 31, 2014 and the current refuse hauling agreement has exhausted all of its allowable extensions, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of August, 2014.

No motions

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of August, 2014

Mr. Kostolansky made a motion to approve the payment of \$20,000.00 to the Ringgold School District for the purchase of Parcel IDs 240-020-00-00-0001-00 and 240-020-00-00-0009-00 located at 401 Waddell Ave in Donora which includes the 75,000 square foot Donora Elementary Center and additional buildings. The real estate and buildings were purchased by the Borough of Donora from the Ringgold School District at the absolute auction which was held on Tuesday, August 19, 2014 at 3:00pm, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: (0): Abstained: Ms. Polkabila (1): Motion carried.

Mr. Kostolansky made a motion to approve the payment of \$4,000.00 to Hostetter Auctioneers of Beaver Falls, PA for a sales commission for Ringgold School Districts Agent in the sale of the Donora Elementary Center, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Mr. Shawley and Mrs. Trozzo (6): Nays: (0): Absent: (0): Abstained: Ms. Polkabila (1): Motion carried.

Mr. Kostolansky made a motion to approve the payment of \$3,189.00 to Burns and Wilcox of Pittsburgh, PA for a one year liability insurance policy for the Donora Elementary Center buildings and property having an effective date as of the closing of the transfer of ownership of the property which will occur on or before October 10, 2014 which are the terms of the sales agreement which was executed on Wednesday, August 19, 2014 between the Borough of Donora and the Ringgold School District, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky,

Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion can-ied.

### **Highways and Street Lights**

Mr. Menendez made a motion to approve the payment of invoice# 051136.01C\*7-69 dated August 14, 2014 in the amount of \$1,346.64 from Gannett Fleming, Inc. of Pittsburgh, PA for consulting engineering services for the continuing implementation of the Borough's DEP mandated NPDES MS4 permit in connection with the Donora Place Plan Sewer Extension Project for the period of June 28, 2014 through July 25, 2014, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Menendez made a motion to approve the payment of invoice #051136.C\*8-25 dated September 3, 2014 in the amount of \$68.15 from Gannett Fleming, Inc. of Pittsburgh, PA for consulting engineering services for PENNVEST Administration in connection with the Donora Place Plan Sewer Extension Project for the period of July 26, 2014 through August 22, 2014, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0): Motion can-ied.

Mr. Menendez made a motion to approve the payment of invoice number #051136.01\*8-24 dated September 3, 2014 in the amount of \$10,886.25 from Gannett Fleming, Inc. of Pittsburgh, PA for consulting engineering services for the continuing implementation of the Borough's DEP mandated NPDES MS4 permit in connection with the Donora Place Plan Sewer Extension Project for the period of July 26, 2014 through August 22, 2014, seconded by Mr. Pavelko. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Menendez made a motion to approve the setting aside of the rules to adopt Ordinance Number 1375 on the first and final reading, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Menendez made a motion to the adoption of Ordinance number 1375 which is an ordinance of the Borough of Donora amending Ordinance number 1239, 1348, and 1353 with regards to residency requirements of full time borough employees by authorizing the Donora Council President to execute the Ordinance, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Public Safety**

Mr. Pavelko read the Police Report for the month of August, 2014.

Mr. Pavelko made a motion to approve the erection of a handicap parking space and sign for Richard Fronzaglio which is to be installed in front of his residence located at 1031 McKean Ave pending verification of the proof of his disability and the submission of \$50.00 towards the cost of the sign, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Pavelko made a motion to approve the payment of invoice# 21942 dated December 29, 2014 in the amount of \$1,404.00 from Metro Technology Service, Inc. of Wayne, PA for the Alert Care licensing and maintenance agreement computer software used by the Donora Police Department for the period of December 29, 2014 through December 28, 2015, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Kostolansky made a motion to accept the resignation of Mayor John Lignelli, seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **President of Council**

An executive session was held on Thursday, October 2, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabila asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on September 11, 2014. Ms. Polkabila stated that the minutes stand as presented.

### **Mayor's Report**

No report

### **Public Officials**

Borough Solicitor, Ray Amatangelo, read a resignation or retirement letter from Mayor John Lignelli.

"This was an extremely difficult decision as I have always taken great pride in representing the Borough of Donora. However, I realize that, from a time and energy standpoint, I can no longer fulfill my responsibilities to the community. I would like to take this opportunity to thank all of the wonderful people of Donora for the support they have given me over the past 36 years that I have served as a member of Borough Council and Mayor. I owe a great deal of gratitude to the members of Council, both past and present, for their hard work over the years which enabled us, as a group, to accomplish many projects in our City of Champions. Always remember, that you serve the great citizens of Donora. Personally, I do not like the word "resign", therefore, I am "Retiring" as Mayor of Donora, effectively immediately. I wish you all the best and know that you and the Borough of Donora are in my heart forever.

Mayor John Lignelli

### **Old Business**

The Deacon Dan Towler sign needs to be moved further down the street

### **New Business**

Mr. Kostolansky made a motion to appropriate the sum of \$25,000.00 dollars from the General Fund designated to the Donora Street Sign Project, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Announcements for the public meeting:**

The Donora Volunteer Fire Company will hold a Community Day Celebration on Sunday, September 14, 2014 at the intersection of Sixth Street and Galiffa Drive in Donora starting with a Battle of the Barrel contest at 12:00 Noon. Events include a Fire Station open house, pony rides at 3:00 pm @ \$5.00 per ride, the Dallas Marks Band at 6:30 pm and a fireworks show at 9:45 pm. Craft vendors will be present and the Xtreme Duty Grill will be cooking. For additional information call Tom at (724) 323-7323.

The final installment of the "Music in the Park" free summer concert series will be held at the Damon Garde outdoor stage in Palmer Park on Sunday September 14, 2014 from 5:00 PM until 7:00 PM. The final concert is provided by the Tri-County Federation of Musicians Local 592 of the American Federation of Musicians through the cooperation of

the Music Performance Trust Fund and the Donora Rotary Club. Light refreshments and food will be offered by local non-profit organizations.

The newly reorganized Donora Chamber of Commerce is holding flea markets on the following Sundays from 9:00 am until 2:00 pm at the Sixth Street parking garage in Donora:

September 21, 2014

October 05, 2014

October 19, 2014

Sellers are requested to bring their own tables and they will be charged a rate of \$10.00 per table with the proceeds benefiting the newly reorganized Donora Chamber of Commerce. Call (724) 518-9964 for details.

The Rite Aid Pharmacy of Monessen, PA will host a public flu shot clinic on Wednesday, September 17, 2014 from 9:00 am until 4:00 pm at the Donora Borough Building Social Hall. Patrons are requested to bring their health insurance cards and information for billing processing. Medicare recipients will not incur a fee but they must present their Medicare card. If a patron has no health insurance or Medicare a fee of \$31.99 will be charged for each flu shot. For additional details call (724) 684-0153.

**ADJOURNMENT: 7:10 PM**

These minutes were typed on 12/11/2015 due to Dennis Fisher, Borough Administrator noticing these were not in the minutes book.

A Special Meeting of the Donora Borough Council was held on October 2, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, and Mr. Shawley, and Ms. Trozzo. Mr. Kostolansky is absent. Mr. Menendez is serving in the capacity as council President and Ms. Polkabila is serving in the capacity as Mayor. Also present was Borough Solicitor Justin Walsh, Police Chief James Brice, Fire Chief Patsy Vince, Building Supervisor Mike Petroske and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No opening bids

### **Public Safety Council Committee:**

As per Borough Code, the acting Mayor is Dr. Karen Polkabila, who cannot vote at a Council Meeting unless her vote is necessary to break a tie vote of Council.

As per Borough Code, the acting Council President is Jason Menendez, who shall conduct the Thursday, October 02, 2014 special meeting of Council.

As per Borough Code, the acting Vice President is Dale C. Shawley, JR.

The acting Donora Council President, Jason Menendez, shall request nominations from the Donora Council members for registered elector candidates of the Borough of Donora to fill the vacant office of Mayor.

The nominations from the Donora Council members for registered elector candidates of the Borough of Donora to fill the vacant office of Mayor shall be recorded by the Borough Secretary and shall be presented to the Donora Council President for voting by Council members by individual candidate voting. The votes are taken on each candidate in the order in which they were nominated, until one nominee is elected, then voting ceases.

Councilman Marie Trozzo nominated councilman, Don Pavelko for Mayor of Donora since he has served on council, he has been involved with all the community affair and she feels confident he can serve as Mayor. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Menendez, Mr. Pavelko, Mr. Shawley, and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Kostolansky (1): Ms. Polkabila is ineligible to vote. Motion carried.

Acting council President Jason Menendez thanked Mr. Conger for his letter of interest for Mayor of Donora.

A motion to approve the execution of Resolution Number 2014-08 which is a resolution of the Borough of Donora to fill the vacant office of Mayor by a registered elector of the Borough after such registered elector was appointed by a majority vote of the Donora Council which is now authorizing the Donora Council President to execute the resolution. Mayor Don Pavelko will be sworn at next Thursday's meeting by Magisterial Judge Wilson. Don Pavelko will resign as councilman effective next Thursday then council will have 30 days to appoint another councilman to fill Don Pavelko's seat. Motion made by Mrs. Trozzo. Seconded by Mr. Shawley. A vote was taken to the call ofroll: Ayes: Mr. Coulter, Mr. Menendez, Mr. Pavelko, Mr. Shawley, and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Kostolansky (1): Ms. Polkabila is ineligible to vote. Motion carried.

Acting President Jason Menendez spoke about Donora Elementary Center. Mike Petroske JR has been working in the building to get it up and running. An account will be established for donations at Al Hanna's. Hanna's Wholesale will take donations towards supplies for the building. A receipt will be given. Adopt a room will also be started for anyone interested in doing this.

## **Public Address**

## **Finance**

Mr. Kostolansky made a motion to approve the payment of invoice # Donora003 (final) in the amount of \$800.00 from the Fraud Investigative Service Company of Pittsburgh, PA for the services concerning the preparation for testimony for the September 11, 2014 preliminary hearing at the courtroom of the Magisterial Judge, Larry Hopkins, in Charleroi, PA, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats (1). Motion carried.

Mr. Kostolansky made a motion to approve the transfer of the 2014 Volunteer Fire Relief Association direct deposit that was received in the amount of \$21,216.71 on September 30, 2014 from the Commonwealth of PA from the Borough of Donora's general fund to the Donora Volunteer Firemen's Relief Association, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats (1). Motion carried.

## **Health, Sanitation and Code Enforcement**

No motions.

## **Recreation**

No motions

## **Community Affairs and Municipal Building**

## **Highways and Street Lights**

## **Public Safety**

## **President of Council**

## **Mavor's Report**

## **Public Officials**

## **Old Business**

## **New Business**

## **Announcements for the public meeting:**

**ADJOURNMENT: 6:16PM**



The Regular Meeting of the Donora Borough Council was held on October 9, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila, and Mr. Shawley. Also present was Borough Solicitor Justin Walsh, Police Chief James Brice, Fire Chief Patsy Vince, Building Supervisor Mike Petroske and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No opening bids

### **Public Address**

George Cervenka, of 439 Fourth Street, wanted to congratulate Mayor Pavelko, thank council for getting the stops signs up at 1<sup>st</sup> and Allen and asked council to move the Dan Deacon Towler sign down to Second Street Extension.

Anthony Massafra, of Donora Towers, wanted to congratulate Mayor Pavelko and spoke to council about the Senior High Rise parking lot shrubbery.

### **Finance**

Mr. Kostolansky read the Bill Report for the month of September, 2014.

Mr. Kostolansky made a motion to accept the Bill Report for September, 2014 as read, seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats: (1). Motion carried.

Mr. Kostolansky read the Real Estate Tax Collector's Report for the month of September, 2014.

Mr. Kostolansky made a motion to accept the Real Estate Tax Collector's Report for the month of September, 2014 as read, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Mr. Pavelko, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats: (1). Motion carried.

Mr. Kostolansky read the Act 511 tax report for the Month of September, 2014.

Mr. Kostolansky made a motion to accept the Act 511 tax report for the month of September, 2014 as read, seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats: (1). Motion carried.

Mr. Kostolansky read the Treasurer's Report for the month of September, 2014.

Mr. Kostolansky made a motion to accept the Treasurer's Report for September, 2014 as read, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats: (1). Motion carried.

Mr. Kostolansky read the payroll report for the month of September, 2014

Mr. Kostolansky made a motion to approve the payment of invoice # Donora003 (final) in the amount of \$800.00 from the Fraud Investigative Service Company of Pittsburgh, PA for the services concerning the preparation for testimony for the September 11, 2014 preliminary hearing at the courtroom of the Magisterial Judge, Larry Hopkins, in Charleroi, PA, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats (1). Motion carried.

Mr. Kostolansky made a motion to approve the transfer of the 2014 Volunteer Fire Relief Association direct deposit that was received in the amount of \$21,216.71 on September 30, 2014 from the Commonwealth of PA from the Borough of Donora's general fund to the Donora Volunteer Firemen's Relief Association, seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats (1). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Code Enforcement Report for the month of September, 2014

Mr. Shawley Jr. read the Refuse Report for the month of September, 2014.

No Motions

### **Recreation**

Mr. Coulter read the report for park rentals for the month of September, 2014.

No motions

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of September, 2014

Mr. Kostolansky made a motion to approve the sponsoring of the submission of the Borough of Donora's Fiscal Year 2015 Washington County Local Share Account application for three projects including:

- A. The construction of Pavilion #5, also known as the Veterans Memorial Pavilion, located in the Southwestern corner of Palmer Park at the site of the original Palmer Park Dance Hall
- B. The replacement of the roof of the structure located at 501 to 503 Thompson Avenue for phase I of the creation of the "Veterans Memorial Museum".
- C. The installation of an ADA compliant three story hydraulic elevator at the Donora Elementary Center building located at 401 Waddell Avenue.

Seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats (1). Motion carried.

### **Highways and Street Lights**

Mr. Menendez made a motion to approve the payment of invoice# 051136.01\*3 dated October 03, 2014 in the amount of \$3,403.13 from Gannett Fleming, Inc. of PGH, PA for consulting engineering-services for the continuing implementation of the Borough's DEP mandated NPDES MS4 permit in connection with the Donora Place Plan Sewer Extension Project for the period of August 23, 2014 through September 19, 2014, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1): Vacant Seats (1). Motion carried.

**Public Safety**

Mr. Menendez read the Police Report for the month of September, 2014.

**President of Council**

An executive session was held on Thursday, October 2, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabila asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on September 11, 2014. Ms. Polkabila stated that the minutes stand as presented.

**Mayor's Report**

Mayor Pavelko wanted to thank his colleagues on council for their support and he said that he looks forward to moving the borough forward. Mr. Pavelko encouraged each and every resident of Donora to become an active member of the community.

**Public Officials**

James Brice introduced a newly hired Part-Time Police Officer, Ken Gluth, to the Mayor and members of Council.

**Old Business**

Mr. Kostolansky wanted to address an issue of damaged or weathered flags hanging in the borough and wanted to have Mike Petroske check all the flags and make sure they were all in proper displaying order. The flags that are not in good condition should be removed or replaced.

**New Business**

Mr. Kostolansky made a motion to accept the resignation of Councilmen, Donald Pavelko, so that he can be sworn into office as the Mayor of the Borough of Donora, Seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mrs. Trozzo (1). Motion carried.

**Announcements for the public meeting:**

The newly reorganized Donora Chamber of Commerce is holding a final flea market for 2014 on Sunday October 19, 2014 from 9:00 am until 2:00 pm at the Sixth Street parking garage in Donora. Sellers are requested to bring their own tables and they will be charged a rate of \$10.00 per table with the proceeds benefiting the newly reorganized Donora Chamber of Commerce. Call (724) 518-9964 for details.

The American Health Care Group will host a public flu shot clinic on Thursday, October 16, 2014 from 10:00 am until 12:00 noon at the Donora Borough Building Social Hall. Patrons are requested to bring their health insurance cards and information for billing processing. Medicare part Bora Commercial Health Insurance Card including Medicare Advantage plans, Highmark, Health America, UPMC, United Health Care, or Gateway is an acceptable form of insurance. Non-insured patron will be charged a fee of \$28.00 for a flu shot and \$90.00 for a pneumonia shot. For additional details call (412) 563-7802.

The Donora Volunteer Fire Company will hold the annual Halloween Parade on Thursday, October 30, 2014 with the parade lineup beginning at 5:00 PM at the intersection of Third Street and McKean Avenue and the parade march commencing at 6:00 PM. The parade will be hosted by the Donora Volunteer Fire Company, The Donora Chamber of Commerce and the Donora Smog Commemorative Committee.

The annual Halloween Trick-or-Treat event will be held on Friday, October 31, 2014 from 5:00 PM to 7:00 PM. Residents who wish to participate in the Trick-or-Treat event are requested to turn on their porch lights.

**ADJOURNMENT: 6:35 PM**

These minutes were typed on 12/11/2015 due to Dennis Fisher, Borough Administrator noticing these were not in the minutes book.

A Special Meeting of the Donora Borough Council was held on November 6, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, and Mr. Shawley, and Ms. Trozzo. Also present was Borough Solicitor Justin Walsh, Police Chief James Brice, and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No opening bids

### **Public Safety Council Committee:**

Jason Menendez nominated Dennis Gutierrez as councilman. Mr. Menendez made a motion to appoint Dennis Gutierrez as councilman. Motion seconded by Mr. Coulter. Council President Karen Polkabila asked for nomination to all present at council meeting. From the public floor Mr. Harlack nominated his wife, Karen Harlack for the council seat. Council President Karen Polkabila announced that vote for Dennis Gutierrez for the open seat on council. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley, and Mrs. Trozzo (6): Nays: (0): Absent: (0): Motion carried.

Council President congratulated Dennis Gutierrez. Others who submitted letters of interest for the open position were Mr. Gutierrez, Mr. Dermont, Mrs. Ackerman, Mrs. Harlack, and John Conger. Council was very pleased to have all these interested candidates.

### **Public Address**

### **Finance**

No motions

### **Health, Sanitation and Code Enforcement**

No motions.

### **Recreation**

No motions

### **Community Affairs and Municipal Building**

### **Highways and Street Lights**

### **Public Safety**

### **President of Council**

### **Mayor's Report**

### **Public Officials**

### **Old Business**

### **New Business**

### **Announcements for the public meeting:**

**ADJOURNMENT: 6:05PM**



The Regular Meeting of the Donora Borough Council was held on November 6, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo. Also present was Mayor Donald Pavelko, Borough Solicitor Ray Amatangelo and Justin Walsh, Police Chief James Brice, Street Commissioner Timothy Durka and Administrator/Secretary/ Treasurer Dennis C. Fisher.

#### **Oath of Office for Councilman Dennis A. Gutierrez**

Mrs. Trozzo made a motion to approve the execution of Resolution Number 2014-09 which is a resolution of the Borough of Donora to fill the vacant office of Councilperson by a registered elector of the Borough of Donora, Dennis A. Gutierrez, who was appointed by a majority vote of Council on November 6, 2014 at a special council meeting and by authorizing the Donora Council President to execute the resolution, seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (4): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

The Mayor of Donora, Donald Pavelko, administered the Constitutional Oath of Office and Swore Dennis Gutierrez into The Borough of Donora Council to fill the vacant seat as Councilman.

#### **Opening of Bids**

Dennis Fisher opened and read aloud the Refuse and Recycling Collection Bid Proposals for the contract period of January 01, 2015 through December 31, 2017.

Mr. Kostolansky made a motion to table the Refuse and Recycling Collection Bid Proposals until further administrative review and review by the solicitors for regularities, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

#### **Public Address**

Terri Perotta spoke to council about recycling. She said that she hopes whoever the Borough hires for Refuse Pickup that they continue to pick up recyclables. Council asked Terri if it would help her to have an additional bin but she said that Donora had extra bins that she offered her. Terri wanted to know if Donora receives any money for the recyclables. Terri wanted to know if they would consider going quarterly instead of Yearly for the garbage.

#### **Finance**

Mrs. Trozzo read the Bill Report for the month of October, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for October, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of October, 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of October, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mrs. Trozzo read the Real Estate Tax Collector's Report for the month of October, 2014.

Mr. Trozzo made a motion to accept the Real Estate Tax Collector's Report for the month of October, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mrs. Trozzo read the Treasurer's Report for the month of October, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for October, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mrs. Trozzo read the payroll report for the month of October, 2014

Mrs. Trozzo made a motion to approve the payment of an insurance premium for the coverage period of November 01, 2014 to November 01, 2015 in the amount of \$78,668.00 from the CSC Insurance Company of Belle Vernon, PA for the Borough of Donora and the Donora Fire Company coverage for all the property and equipment located within the Borough of Donora, Seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mr. Trozzo made a motion to approve the payment of an insurance makeup premium for the coverage period of August 01, 2013 to August 01, 2014 in the amount of \$4,686.00 from the EMC Insurance Company of Valley Forge, PA for workers compensation insurance for all employees of the Borough except for the volunteers of the Donora Fire Department, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Coulter read the Refuse Report for the month of October, 2014.

Mr. Coulter read the Code Enforcement Report for the month of October, 2014

Mr. Coulter made a motion to approve the setting aside of the rules to adopt Ordinance Number 1374 on the first and final reading, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mr. Coulter made a motion to approve the adoption of Ordinance Number 1374 with is an ordinance of the Borough of Donora amending Ordinance Numbers 1123, 1153, 1251 and 1327 concerning the establishment of a landlord registration program, the redefining of the rental unit inspection program, the enforcement of the requirements for permits to move into or out of habitations within the Borough of Donora, the establishment of permit fees and providing penalties for violations of Ordinance Number 1374, seconded by Mr. Gutierrez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mr. Coulter made a motion to approve the payment of proposal number AET 8460 in the amount of \$550.00 from Accredited Environmental Technologies Incorporated of Media, PA for the inspection of the structural condition of the commercial structure located at 480 Fifth Street as a Federal Environmental Protection Agency requirement prior to the demolition of that commercial structure, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.



Mr. Coulter made a motion to approve the payment of proposal number AET 8465 in the amount of \$3,150.00 from Accredited Environmental Technologies Incorporated of Media, PA for asbestos inspections and analyses for the commercial structures located at 217 McKean Avenue, 224 Thompson Avenue and 673 to 675 McKean Avenue as a Pennsylvania Department of Environmental Protection requirement prior to the demolition of those 3 commercial structures, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of October, 2014.

No motions

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of October, 2014

Mr. Kostolansky made a motion to accept the donation of the First Federal Savings Bank Building and the property located at 600 Meldon Ave having a Parcel ID of 240-041-00-00-0007-03 from Community Bank of Southwestern, PA to the Borough of Donora, seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

### **Highways and Street Lights**

No Motions

### **Public Safety**

Mr. Gutierrez read the Police Report for the month of October, 2014.

Mr. Gutierrez made a motion to approve the hiring of Dennis Lamar Cole of Cannonsburg, PA as a part-time police officer pending verification of his Act 120 certification and a background check, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mr. Gutierrez made a motion to approve the hiring of Jon Joseph Mitaly IV of Jeannette, PA as a part-time police officer pending verification of his Act 120 certification and a background check, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mr. Gutierrez made a motion to approve the hiring of Nicholas Andrew Zocco of Star Junction, PA as a part-time police officer pending verification of his Act 120 certification and a background check, seconded by Mrs. Trozzo. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

Mr. Gutierrez made a motion to approve the erection of a handicap parking space and sign for Sabrina Epps which is to be installed on the Castner Avenue side of her residence located at 522 McCrea Avenue pending verification of the proof of her disability and the submission of \$50.00 towards the cost of the sign, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Shawley and Mrs. Trozzo (5): Nays: (0): Absent: Mr. Menendez and Ms. Polkabila (2). Motion carried.

**Chairman Pro-Tern of Council**

An executive session was held on Thursday, November 6, 2014 at 6:00 P.M. in the Donora Municipal Building.

Mr. Shawley asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on October 9, 2014. Mr. Shawley stated that the minutes stand as presented.

**Mavor's Report**

Mr. Pavelko spoke about the School and the Bank building. He said that they have no definitive answer on what the school building will become. He said that the school will not become another Junior High and it will not become another 5<sup>th</sup> Street School. It is under the Borough's Control and they are bringing the building back to life.

The First Federal Bank Building is a win, win situation for the Borough and Council can decide what is in the best interest of the Borough and council can do what they see fit, hopefully bringing in another business.

The Donora Police Department had another busy month make several narcotic seizures.

**Public Officials****Old Business****New Business****Announcements for the public meeting:**

The Donora Public Library is honoring Mr. John Lignelli on November 20, 2014 at 6:00 PM at the Donora Public Library located at 510 Meldon Avenue.

The Donora Light Up Night "Twinkle Night" will be Friday November 28<sup>th</sup> 2014 from 5:00 PM to 7:00PM. There will be horse and buggy rides sponsored by CSC Insurance. The Donora Fire Company will have DJ Tom Fronzaglio and will transport Santa Clause to the scene. The ladies from Union Pharmacy will organize the refreshments.

**ADJOURNMENT: 7:12 PM**

The Regular Meeting of the Donora Borough Council was held on December 11, 2014 at 6:00 P.M. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Guterrez Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo. Also present were Mayor Donald Pavelko, Borough Solicitor Ray Amatangelo and Justin Walsh, Police Chief James Brice, Street Commissioner Timothy Durka and Administrator/Secretary/ Treasurer Dennis C. Fisher.

### **Opening of Bids**

No opening bids

### **Public Address**

John Cupper of 551-555 McKean Avenue spoke to council about the new Landlord Ordinance 1374. John Cupper said that his problem with the Ordinance is the moving out fee. He said it is just as high for moving in and he said that the tax payers pay the Code Enforcement's Salary why should the landlord's have to pay even more to have the buildings inspected. He feels that the tax is too high and that the new ordinance states that the landlord is responsible for kitchen equipment and he disagrees with that.

Jim McDonough of 398 McKean Avenue spoke to Council in regards to the new Landlord Ordinance 1374, he asked council who had rental property so he knows where his sympathy is. Mr. McDonough said his problem with the Ordinance is the fees. He said that you are not going to affect the absentee landlords by over taxing the local ones. He feels that this ordinance is intimidating the local landlords and said it will drive landlords out of Donora. If he has to register then get his email and do an email system.

Jimmi McDonough of 631 McCrea Avenue spoke to Council in regards to the new Landlord Ordinance 1374, he spoke about the town of Donora and said he is doing the right things and doesn't want to be penalized or have this ordinance to come back and hurt him as a landlord.

John McDonough spoke to council in regards to the new Landlord Ordinance 1374. He said that he no longer lives in Donora but said he grew up in Donora and has interest in Donora. Mr. McDonough is a commercial banker and he said he reached out to some of the attorneys and accounts he knows and said that many towns in the area have this same issue and that the towns who have this ordinance is place it usually does not work. When the out of town landlords don't respond and are cited or the property is condemned they just give the property up.

### **Finance**

Mrs. Trozzo read the Bill Report for the month of November, 2014.

Mrs. Trozzo made a motion to accept the Bill Report for November, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the Act 511 tax report for the Month of November, 2014.

Mrs. Trozzo made a motion to accept the Act 511 tax report for the month of November, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the Real Estate Tax Collector's Report for the month of November, 2014.

Mrs. Trozzo made a motion to accept the Real Estate Tax Collector's Report for the month of November, 2014 as read, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the Treasurer's Report for the month of November, 2014.

Mrs. Trozzo made a motion to accept the Treasurer's Report for November, 2014 as read, seconded by Mr. Gutierrez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the payroll report for the month of November, 2014

Mrs. Trozzo made a motion to approve a contract between the Borough of Donora and the Washington County Housing Authority of Washington, PA for providing police services on behalf of the housing authority for the period of October 1, 2014 through September 30, 2015 by authorizing the Donora Borough Council President to execute the contract, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo made a motion to approve the drafting of Ordinance # 1377 concerning the Borough of Donora's Police Pension Plan to ensure compliance with Act 44 of 2009 of the Commonwealth of PA, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo made a motion to approve the 2015 Community Development Block Grant funds allocations in the amount of \$361,000.00 as follows:

\$100,000.00 Donora Residents Home Rehabilitation

\$40,000.00 Debt Service Reduction for the 2007 American LaFrance 110 Aerial Ladder Fire Truck

\$40,000.00 Rehabilitation of the Community Portion of the Donora Municipal Building

\$181,000.00 Milling and Paving of the following streets:

- A. Mckean Ave from Fourth Street to Eighth Street
- B. Saint Nicholas Drive from Castner Avenue to First Avenue
- C. Eighth Street from Meldon Avenue to Mckean Avenue

seconded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo made a motion to approve the final draft of the 2013 Municipal Annual Audit and Financial Report that was performed by Maher Duessel, CPA's who began the 2013 audit on June 26, 2014, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo made a motion to the payment of \$4,470.00 in additional workers compensation insurance premium for the period of August 1, 2014 through August 1, 2015 as the result of the newly hired 2014 employees after an estimated deficient was calculated for that policy period by Amerihealth Casualty Insurance Company, Inc of Philadelphia, PA, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mrs. Trozzo read the proposed budget for 2015

Mrs. Trozzo made a motion to approve the presentation of the 2015 proposed budget of all the funds for the Borough of Donora. The proposed budget is available for public inspection beginning Friday, December 12, 2014 Monday through Friday, from 8:30 AM to 4:30 PM, at the Borough of Donora Administrative Offices located at 603 Meldon Avenue Donora, PA 15033, Seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (6): Nays: Mr. Coulter (1): Absent: (0). Motion carried.

Mrs. Trozzo made a presentation of the proposed Tax Levy Ordinance# 1378 for the fiscal year 2015. The proposed Ordinance #1378 is available for public inspection beginning Friday, December 12, 2014, Monday through Friday, from 8:30 AM to 4:30 PM at the Borough of Donora Administrative Offices located at 603 Meldon Avenue Donora, PA 15033.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley Jr. read the Refuse Report for the month of November, 2014.

Mr. Shawley Jr. read the Code Enforcement Report for the month of November, 2014

Mr. Shawley made a motion to approve the award of the refuse and recycling hauling contract for the tree year period of January 01, 2015 through December 31, 2017 to the lowest qualified bidder, Big's Sanitation of Belle Vernon, PA in the amount of \$179,000.00 per year and having a three year contract total of \$537,000.00, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Recreation**

Mr. Coulter read the report for park rentals for the month of November, 2014.

No motions

### **Community Affairs and Municipal Building**

Mr. Kostolansky read the report for the banquet hall for the month of November, 2014

No Motions

### **Highways and Street Lights**

Mr. Menendez made a motion to approve the payment of invoice# 051136.01\*53 dated November 25, 2014 in the amount of \$366.42 from Gannett Fleming, Inc. of Pittsburgh, PA for consulting engineering services for the continuing implementation of the Borough's DEP mandated NPDES MS4 permit in connection with the Donora Place Plan Sewer Extension Project for the period of September 20, 2014 through October 31, 2014, seconded by Mr. Shawley. A vote was taken to the call ofroll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

Mr. Menendez made a motion to approve the hiring of William Rozik of 130 Modisette Avenue Donora, PA 15033 effective Monday, December 29, 2014 starting with a 90 day probationary period for the position of a full time CDL Driver/Laborer pending the results of a medical, physical examination, a physical agility test and a drug screen, second by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **Public Safety**

Mr. Guterrez read the Police Report for the month of November, 2014.

Mr. Guterrez made a motion to approve the erection of a handicap parking space and sign for Lavania Dorothy Byrd which is to be installed in front of her residence located at 107 Ninth Street pending verification of proof of her disability and the submission of \$50.00 towards the cost of the sign, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Gutierrez, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila, Mr. Shawley and Mrs. Trozzo (7): Nays: (0): Absent: (0). Motion carried.

### **President of Council**

An executive session was held on Thursday, December 4, 2014 at 6:00 P.M. in the Donora Municipal Building.

Ms. Polkabila asked for additions or corrections to the minutes of the Regular Meeting of Borough Council, which was held on November 13, 2014. Ms. Polkabila stated that the minutes stand as presented.

### **Mayor's Report**

Mayor, Donald Pavelko spoke in regards to the landlords who came to speak to council and wanted to say thank you to the landlords for coming to the meeting.

Mayor Pavelko also spoke about the police department and the body cameras that were ordered to help keep everyone safe and keeping Donora moving forward.

Mayor Pavelko also wanted to thank the ladies of the Donor Union Pharmacy for helping with the Twinkle Bright Night.

Mayor Pavelko wished everyone a Merry Christmas

### **Public Officials**

Mr. Durka spoke about the landlord ordinance and said that the responsible landlords showed up to the meeting but there are local landlords who are not responsible.

### **Old Business**

Mr. Kostolansky suggested that the Borough publishes the vacancy so that it is know through the public.

### **New Business**

#### **Announcements for the public meeting:**

The annual Mon Valley Leatherneck's Christmas "toys for tots" toy distribution under the Marine Corps Reserves Program will be held on Saturday, December 20, 2014 at 9:00 AM in the Donora Social Hall located at 603 Meldon Avenue in Donora, PA 15033. Registration vouchers are available at the Donora Municipal Building for children twelve years of age or younger who were born no earlier than December of 2002. **Semper Ficlelis, Ooh - Rah!**

The Donora Fire Company will hold their annual "stuff a fire truck" for the toys for tots toy drive through Friday, December 19, 2014. The Donora Fire Station #66 will park their fire truck for toy stuffing across from the Donora Fire Department building located at 605 Meldon Ave in Donora. Toys must be new and unwrapped. Toys can be dropped off any time during the week from 8:00 AM to 3:00 PM. Call 724-323-7323 for more information concerning appearances by Santa Claus

Donora Council Work Session Meetings for 2015 have been scheduled for the first Thursday of every month. An exact schedule of the work session dates will be published

in the Valley Independent local newspaper and will also be available for inspection beginning Friday, December 12, 2014 Monday through Friday from 8:30 AM to 4:30 PM at the Borough of Donora Administrative Offices located at 603 Meldon Avenue Donora, PA 15033

January 08, 2015	July 02, 2015
February 05, 2015	August 06, 2015
March 05, 2015	September 03, 2015
April 01, 2015	October 01, 2015
May 07, 2015	November 05, 2015
June 04, 2015	December 03, 2015

Donora Council Regular Public Meetings for 2015 have been scheduled for the second Thursday of every month. An exact schedule of the regular public council meeting dates will be published in the Valley Independent local newspaper and will also be available for inspection beginning Friday, December 12, 2014 Monday through Friday from 8:30 AM to 4:30 PM at the Borough of Donora Administrative Offices located at 603 Meldon Avenue Donora, PA 15033

January 15, 2015	July 09, 2015
February 12, 2015	August 13, 2015
March 12, 2015	September 10, 2015
April 08, 2015	October 08, 2015
May 14, 2015	November 12, 2015
June 11, 2015	December 10, 2015

The Borough of Donora is accepting letters of intent from residents to fill an empty seat on the board of directors at the Mid Mon Valley Transit Authority. Letters will be accepted until December 26, 2014 at 4:30 PM at the Donora Borough Building's Administrative Offices.

A special Donora Council public meeting has been scheduled for Monday, December 29, 2014 at 10:00 AM to record council votes on the adoption of the 2015 final budget for enactment votes for the proposed 2015 Tax Levy Ordinance # 1378 and for all other matters of borough business.

**ADJOURNMENT: 7:22 PM**

A special meeting of the Donora Borough Council was held on December 29, 2014 at 10:00 AM. in the Council Chambers of the Donora Municipal Complex. The meeting was called to order by Council President Karen Polkabila and following the Pledge of Allegiance, the following members were present at roll call: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley. Also present were Mayor Donald Pavelko, Street Commissioner Timothy Durka and Administrator/Secretary/Treasurer Dennis Fisher.

### **Public Address**

No public address

### **Public Safety**

Mr. Kostolansky made a motion to approve the hiring of Michael Richard Natale of 392 Dally Road in Coal Center, PA as a part-time police officer pending verification of his Act 120 certification and a background check, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

### **Highways and Street Lights**

Mr. Menendez made a motion to approve the engagement of Maher Duessel, CPA's of Pittsburgh, PA to perform an audit for the \$75,000.00 H2O PA Sewer Grant contract# C000051255 for the invoice amount of \$1,500.00 in connection with the Donora Place Plan Sewer Extension Project by authorizing the Council President to execute the engagement proposal, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to appoint Devlin Fisher of 625 First Street, Donora, PA to fill a vacant board of director's seat at the Mid Mon Valley Transit Authority beginning on January 1, 2015 for a term of five years, seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

### **Recreation**

No Motions

### **Community Affairs and Municipal Building**

No Motions

### **Finance**

Mr. Menendez read the 2015 final budget.

#### **REVENUES**

• Real Estate & Occupation Taxes	\$536,100.00
• Act 511 Taxes	\$392,882.00
• Community Services Special Tax	
o Fire Protection Tax	\$ 15,000.00
o Recreation Tax	\$ 25,000.00
o Library Tax	\$ 3,700.00
• Licenses and Permits	\$ 78,000.00
• Fines, Forfeits & Costs	\$ 34,150.00
• Interest and Rents	\$ 72,635.00



• Intergovernmental Revenues	\$241,611.00
• Departmental Earnings	\$626,425.00
• Miscellaneous Revenue	\$ 49,500.00
• Other Revenues (Refunds & Transfers)	\$134,030.00
• Municipal State Pension Aid - Non-Uniform	
o Non-Uniform Retirement Fund	<u>\$ 13,029.00</u>
<b>Total of all Revenue in 2015</b>	<b>\$2,222,062.00</b>
<b>Proposed totals on 01/01/2015</b>	
• Capital Reserve Account	<u>\$160,000.00</u>
<b>Total Funds Available</b>	<b>\$2,382,062.00</b>

**EXPENDITURES**

• Administration	\$140,968.00
• Tax Collection	\$ 17,620.00
• Law	\$ 22,200.00
• Borough Building	\$126,852.00
• Police	\$454,844.00
• Fire	\$ 50,450.00
• Code Enforcement	\$4 5,850.00
• Health and Sanitation	\$198,012.00
• Highways	\$450,695.00
• Parking	\$ 3,050.00
• Transit Authority	\$ 3,868.00
• Recreation	\$ 13,225.00
• Distribution of Special Services Taxes	
o Fire Protection Tax	\$ 15,000.00
o Recreation Tax	\$ 25,000.00
o Library Tax	\$ 3,700.00
• Debt Service	\$130,000.00
• Insurance & Employee Benefits	\$503,297.00
• Non-Uniform MMO Pension Plan Contribution	
o Non-Uniform Retirement Fund	\$ 14,931.00
• Other Expenses Except Non-Uniform MMO Pension Plan Contribution	<u>\$ 2,500.00</u>
<b>Total of all Expenditures in 2015</b>	<b>\$2,222.062.00</b>
<b>Proposed Totals on 1/1/2016</b>	
• Capital Reserve Account	\$160,000.00

Mr. Menendez made a motion to adopt the 2014 final budget, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (4): Nays: Mr. Coulter (1): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to approve the setting aside of the rules to adopt Tax Levy Ordinance Number 1378 on the first and final reading, seconded by Mr. Shawley. A vote was taken to the call ofroll: Ayes: Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (4): Nays: Mr. Coulter (1): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to approve Ordinance number 1378 which is a Tax Levy Ordinance for the Borough of Donora for the fiscal year of 201-5 by authorizing the Donora council President to execute the ordinance, seconded by Mr. Kostolansky. A vote was taken to the call ofroll: Ayes: Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (4): Nays: Mr. Coulter (1): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to approve the 2015 salaries for the following Borough of Donora non-union supervisory positions:

- A. Borough Police Superintendent: \$60,400.00 salary for fiscal year 2015
- B. Borough Street Department Supervisor/Code Enforcement Officer: \$57,535.00 salary for fiscal year 2015
- C. Borough Administrator/Treasurer/Secretary: \$52,885.00 salary for fiscal year 2015
- D. Borough Buildings and Properties Supervisor: \$40,880.00 salary for fiscal year 2015

Seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to approve the adoption of Resolution number 2014-10 concerning the allocation of the Borough of Donora's 2015 Community Development Block Grant funds in the amount of \$361,000.00 as administered by the Redevelopment Authority of the County of Washington, PA by authorizing the Council President to approve the resolution, seconded by Mr. Coulter. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to approve the repayment of the 2014 Tax Anticipation Note obligation number 606345211 in the amount of \$132,191.26 with a due date of December 31, 2014 from PNC Bank of Pittsburgh, Pennsylvania, seconded by Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to approve Resolution Number 2014-11 for a 2015 Tax Anticipation Loan in the amount of \$130,000.00 at an annual interest rate of 1.45% with a maturity date of December 31, 2015, seconded by Mr. Shawley. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

Mr. Menendez made a motion to approve the appointment of the following Donora Borough residents to the Donora Police Pension Plan Steering Committee:

- A. Dennis Fisher - Donora Borough Administrator (Appointment required by Act 44 and Borough Code)
- B. James DeLattre - Donora Businessman (Optional Appointment)
- C. Dale Shawley - Donora Councilman (Optional Appointment)
- D. Keith Charlton - Donora Police Officer (Optional Appointment)
- E. Neal Rands - Donora Police Officer (Optional Appointment)

Seconded by Mr. Kostolansky. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

### **Health, Sanitation and Code Enforcement**

Mr. Shawley made a motion to approve the residential refuse collection bill rates for 2015 as follows:

1. A discount rate for the period of January 1, 2015 until March 31, 2015 of \$150.00 per year.
2. A face rate for the period of April 1, 2015 until June 30, 2015 of \$190.00 per year.

3. A penalty rate starting July 1, 2015 of \$240.00 per year plus all fines and magistrate fees.

Seonded by Mr. Menendez. A vote was taken to the call of roll: Ayes: Mr. Coulter, Mr. Kostolansky, Mr. Menendez, Ms. Polkabila and Mr. Shawley (5): Nays: (0): Absent: Mr. Gutierrez and Mrs. Trozzo (2). Motion carried.

### **President of Council**

### **Mavor's Report**

### **Public Officials**

### **Old Business**

### **New Business**

Timothy Durka asked council for permission to start demolition on 217 Third Street so he could take advantage of the weather while he can and because the building is falling down and is a hazard.

### **Announcements for the public meeting:**

All of the Borough of Donora's 2,550 residential units refuse collection invoices will be mailed to residents and landlords on Wednesday, December 31, 2014. All residents are requested to notify the Borough's Administrative Offices at 724-379-6600 Monday through Friday from 8:30 AM until 4:30 PM if errors in billing have been made or if any residents or landlords have not received their invoices by Monday, January 05, 2015.

**ADJOURNMENT: 10:49 AM**